

SPECIAL DISTRICT TRANSPARENCY INFORMATION

Pursuant to section 32-1-809, Colorado Revised Statutes

This information must be provided annually to the eligible electors
of the district no later than January 15.



Print Page

***Note that some information provided herein may be subject to change after the notice is posted.**

User Name:

Castle1

District's Name

Name:

Castle Pines Comm. Metropolitan District No. 1

District's Principal Business Office

Name:

CliftonLarsonAllen, LLP,

Address:

8390 E. Crescent Parkway, Suite 500

City:

Greenwood Village, CO

Zip:

80111

Telephone:

303-779-4525

District's Physical Location

Counties:

Douglas

Primary Contact Person or District Manager

Name:

Denise Denslow

Telephone:

303-779-4525

Regular Board Meeting Information

Location:

Address:

City:

Day(s):

Time:

Posting Place for Meeting Notice

Location:

Address:

City:

Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

Location:

Address:

City:

Date:

Notice:

Current District Mill Levy

Mills:

Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

Amount (\$)

Date of Next Regular Election

Regular elections for special districts are held in May of even-numbered years on the Tuesday succeeding the first Monday of the month. Regular elections are held for the purpose of electing members to the board of directors and other public questions, if any.

Date:

May 3, 2016

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is per hour

District Policy:

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NOS. 1-5
Colorado Open Records Act Rules and Policy
WHEREAS, the Castle Pines Commercial Metropolitan District Nos. 1-5(the "District")
is a quasi-municipal corporation and political subdivision of the State of Colorado
located in
Douglas County, Colorado; and
WHEREAS, as a governmental entity, the District is subject to and required to comply
with the Colorado Open Records Act, § 24-72-200.1 to —206, C.R.S. ("CORA"); and
WHEREAS, CORA permits the adoption of policies specifying the applicable
conditions
concerning the research and retrieval of public records, including the imposition of a
research
and retrieval fee; and
WHEREAS; to provide guidance to persons who submit requests for public records to
the
District pursuant to CORA, the District desires to adopt an updated policy regarding
requests for
public records and the research and retrieval fees that apply when responding to CORA
requests;
and
NOW THEREFORE, be it resolved by the Board of Directors of the Castle Pines
Commercial Metropolitan District Nos. 1-5 as follows:
1. The Board approves and adopts the "Policy Regarding Requests for Public
Records — Research and Retrieval" attached as Exhibit A to this resolution ("CORA
Policy").
APPROVED AND ADOPTED this 23rd day of July, 2014.
CASTLE PINES COMMERCIAL
METROPOLITAN DISTRICT NOS. 1-5
resident, Board of Directors of the Castle Pines
Commercial Metropolitan District Nos. 1-5
Attest:
/s/ LA , Q/jj/
Secretary
{00117933} Page 1 of 2
Exhibit A
POLICY REGARDING REQUESTS
FOR PUBLIC RECORDS —
Research and Retrieval
Requesting Public Records
To request public records, contact CliftonLarsonAllen at 303-779-5710 who will identify
the
designated custodian for the requested records. Records requests must be in writing
and directed
to the designated custodian of records. General emails to the District (or inquiries on
the
District's website or social media sites) will not be treated as records requests under
CORA.

Requests must be submitted to and received by the designated records custodian. All requests must contain the following information:

- Description of the records being requested. Describe the request as specifically as possible. If you are uncertain about which records contain the information you are seeking, provide a description of the type of information you are searching for, including date ranges.
- If photocopies or electronic copies are being sought, your contact information and preferred method of delivery of the records.

Limitations

The District will only produce those documents as permitted by CORA. Documents that are prohibited from disclosure under CORA will not be released.

Fees and Costs

Fees for research and retrieval of public records may be imposed at the discretion of the records

custodian as follows:

Hour - No Charge

More than 1

Hour - \$30/hour

Hourly research and retrieval fees may be adjusted for inflation pursuant to C.R.S. § 24-72-

205(b). Other fees may be imposed at the discretion of the records custodian consistent with the provisions of CORA.

District contact information for open records request:

Denise Denslow
303-779-4525

List Names of District Board Members

Names of District Board Members

Board Member 1

Name:

Contact Info:

Election: Will this office be on the ballot at the next regular election?
 Yes No

Names of District Board Members

Board Member 2

Name:

Contact Info:

Election: Will this office be on the ballot at the next regular election?
 Yes No

Names of District Board Members

Board Member 3

Name:

Contact Info:

Election: Will this office be on the ballot at the next regular election?
 Yes No

Names of District Board Members

Board Member 4

Name:

Contact Info:

Election: Will this office be on the ballot at the next regular election?
 Yes No

Names of District Board Members

Board Member 5

Name:

Contact Info:

Election: Will this office be on the ballot at the next regular election?
 Yes No

Names of District Board Members

Board Member 6 (For 7 Member-Board)

Name:

Contact Info:

Election: Will this office be on the ballot at the next regular election?
 Yes No

Names of District Board Members

Board Member 7 (For 7 Member-Board)

Name:

Contact Info:

Election:

Will this office be on the ballot at the next regular election?

 Yes No**Board Candidate Self-Nomination Forms**

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State (www.sos.state.co.us) and the website indicated below, if any.

Website:

www.sos.co.us**Permanent Mail-In Voter Status**

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms

[CliftonLarsonAllen LLP - see below](#)

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

[Denise Denslow c/o CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Ste. 500, Greenwood Village, CO 80111](#)**Notice Completed By**

| | |
|--------|----------------------------|
| Name: | Kathy Suazo |
| Title: | District Administrator |
| Email: | kathy.suazo@claconnect.com |
| Dated: | January 15, 2016 |

Close