

NOTICE OF SPECIAL MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on Friday, November 20, 2015 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

By: /s/ Denise Denslow
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
SPECIAL MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2016
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2016
Vacant, Assistant Secretary	May 2016
Denise Denslow, Secretary	N/A

Date: November 20, 2015 – Friday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Consider Approval of Minutes of the October 27, 2015 Regular Meeting (enclosed)
 - B. Review and Consider Approval of Unaudited Financial Statements as of September 30, 2015 (enclosed)
 - C. Review and Ratify Approval of Claim Totaling \$11,550.00, Represented by Check Number 146 (enclosed)

- D. Appoint Designated Election Official and Consider Adoption of Resolution 2015-11-____, Resolution Calling a Regular Election for Directors on May 3, 2016 (enclosed)
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6. UTILITY MATTERS

- A. Report on Army Corps of Engineers
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- B. Other
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7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:

- A. Discuss and Consider Approval of 2016 Operation Funding Agreement by and between the District, the District Acting by and Through its Sterling Ranch Wastewater Activity Enterprise, the District Acting by and Through its Sterling Ranch Water Activity Enterprise, and Hobbs Investments LLC (to be distributed)
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DISTRICT:

- B. Discuss Potential Anschutz Water Purchase
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- C. Discuss and Consider Approval of First Amendment to Easement Agreement [Detention Pond] between the District and Sterling Ranch, LLC (to be distributed)
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STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- D. Discuss Closing Date under Wastewater Treatment Plant Purchase and Sale Agreement
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- E. Discuss Agreement with Roxborough Water and Sanitation District ("Roxborough") to Move Wastewater through the Treatment Plant
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- F. Discuss and Consider Approval of Intergovernmental Agreement for Emergency Interconnection between the District, Acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough (to be distributed)
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- G. Discuss and Consider Approval of O-Line Interceptor and Lift Station Capacity Intergovernmental Agreement between the District and Roxborough (to be distributed)
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STERLING RANCH WATER ACTIVITY ENTERPRISE:

- H. Discuss Water Diversion and Delivery Contract with Lawrence Construction Company
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- I Report on Status of WISE Agreement
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J. Discuss Implementation of the Chatfield Valley Water Supply

1. Discuss Status of Certification of Water under the Framework
 2. Review and Consider Term Sheet for Chatfield Valley Water Supply Framework Agreement and Tranche One Waiver (to be distributed)
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K. Discuss Implementation of Intergovernmental Agreement for Water Treatment Services between the District (Acting by and through its Sterling Ranch Water Activity Enterprise) and Roxborough Water & Sanitation District ("Roxborough")

1. Discuss Existing Plant Capacity Expansion
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L. Review and Consider Approval of Consulting Agreement with Porter Wharton for Water Trades and Acquisition with the City of Aurora

M. Consider Approval of Change Order No. 1 to Work Order No. 1, Lap No. 1 between the District, Acting by and Through its Sterling Ranch Water Activity Enterprise, and Kennedy/Jenks Consultants, Inc. (to be distributed)

N. Discuss and Consider Approval of the Following Items under the Master Service Agreement for Project Administration and Preliminary Project Development with Element Water Consulting, Inc.:

1. LAP 2 under Work Order No. 1 for Project Administration and Preliminary Project Development, Including Providing Support to Dominion through General Project Coordination, Outreach, Facilitation, Representation at Meetings on Behalf of Dominion, and Preliminary Project/Task Development for an Amount of \$4,000 (enclosed)
2. Work Order No. 2 for District Regulations, Including Providing Technical Information and Support to Dominion Developing and Updating District

Water and Wastewater Regulations for an Anticipated Budget Amount of \$20,000 (enclosed)

3. LAP No. 1 under Work Order No. 2 for District Regulations, Including Providing Technical Information and Support to Dominion Developing and Updating District Water and Wastewater Regulations for an Amount of \$10,000 (enclosed)
 4. LAP No. 2 under Work Order No. 2 for District Regulations, Including Providing Technical Information and Support to Dominion Developing and Updating District Water and Wastewater Regulations for an Amount of \$5,000 (enclosed)
 5. Work Order No. 3 for Permitting, Including Providing Technical Information and Support to Dominion in Permitting Efforts with Regulatory Agencies and Partners for an Anticipated Budget Amount of \$40,000 (enclosed)
 6. LAP No. 1 under Work Order No. 3 for Permitting, Including Providing Technical Information and Support to Dominion in Permitting Efforts with Regulatory Agencies and Partners for an Amount of \$20,000 (enclosed)
 7. LAP No. 2 under Work Order No. 3 for Permitting, Including Providing Technical Information and Support to Dominion in Permitting Efforts with Regulatory Agencies and Partners for an Amount of \$20,000 (enclosed)
 8. Work Order No. 4 for Water Demand Management, Including Providing Technical Information and Support to Dominion for an Anticipated Budget Amount of \$25,000 (enclosed)
 9. LAP No. 1 under Work Order No. 4 for Water Demand Management, Including Providing Technical Information and Support to Dominion for an Amount of \$15,000 (enclosed)
 10. LAP No. 2 under Work Order No. 4 for Water Demand Management, Including Providing Technical Information and Support to Dominion for an Amount of \$10,000 (enclosed)
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- O. Discuss and Consider Approval of Dominion System Capacity Agreement between the District, Acting by and through its Sterling Ranch Water Activity Enterprise, and Roxborough (for Plum Valley Heights Service) (to be distributed)

8. FINANCIAL MATTERS

- A. Conduct Public Hearing to Consider Amending 2015 Budget; Consider Adoption of Resolution No. 2015-11-___, Resolution Amending 2015 Budget, If Necessary

- B. Conduct SECOND READING and Public Hearing to Consider Adoption of 2016 Budget; Consider Adoption of Resolution No. 2015-11-___ to Adopt 2016 Budget and Resolution No. 2015-11-___ to Appropriate Sums of Money (enclosures – Budget to be distributed)

- C. Discuss the Implementation of ADP

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Discuss Setting 2016 Regular Meetings for the Third Tuesday of Every Month at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP

- B. Review and Consider Adoption of Resolution No. 2015-11-___, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosed)

- C. Set Special Meeting to be Held by December 11, 2015 for Bond Issuance Items
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- D. Confirm Quorum for Next Board Meeting to be Held Thursday, December 17, 2015
at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP
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11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Thursday, December 17, 2015 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Pkwy., Suite 500
Greenwood Village, CO 80111

REMAINING BOARD MEETINGS FOR 2015

Thursday, December 17, 2015