

NOTICE OF SPECIAL MEETING

RAMPART RANGE METROPOLITAN DISTRICT NOS. 1, 2 & 7 of DOUGLAS COUNTY, COLORADO

NOTICE IS HEREBY GIVEN that the Board of Directors of the Rampart Range Metropolitan District Nos. 1, 2 & 7 of the County of Douglas, State of Colorado, will hold a special meeting on Tuesday, November 10, 2015 at the hour of 3:00 p.m., at Coventry Development Corp, 10270 Commonwealth Street, Ste. B., Lone Tree, Colorado 80124, for the purpose of conducting any business which may come before the Board.

This meeting is open to the public.

**BY ORDER OF THE BOARD OF
DIRECTORS OF THE RAMPART
RANGE METROPOLITAN DISTRICT
NOS. 1, 2 & 7**

By /s/ Denise Denslow

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Present Disclosures of Potential Conflicts of Interest
4. Approve Agenda and Confirm Location of Meeting and Posting of Meeting Notice
5. Public Comments
6. Consent Agenda
These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item(s) will be removed from the Consent Agenda and considered in the Regular Agenda.
 - A. Review and Consider Approval of September 23, 2015 Regular Meeting Minutes (enclosure)
 - B. Ratify Approval of Change Order No. 4 to the 2015 Landscape Maintenance Service Agreement with TerraCare Associates in the amount of \$17,180.00 (enclosed)
 - C. Ratify Approval of Change Order No. 5 to the 2015 Landscape Maintenance Service Agreement with TerraCare Associates in the amount of \$550.00 (enclosed)
 - D. Ratify Approval of Service Agreement with RG Engineering Consultants, Inc. for 2015 Lighting Design Services for Filing 21 Streetscape in the Amount of \$6,400.00 (enclosed)
7. Landscape Update – TerraCare Associates

8. Items from the Engineer/Construction Manager
 - A. Engineering/Design Report (John Connelly)
 - B. Construction Report (Ernie Warzecha)
 - C. Other
9. Items from the Attorney
 - A. Conduct Public Hearing on the Inclusion into District No. 1, a Parcel of Real Property Owned by Rampart Range Metropolitan District No. 1 (approximately .013 acres) and Consider Adoption of Resolution No. 2015-11-01 for the Inclusion of Real Property (enclosed).
10. Financial Items
 - A. Review and Ratify Approval of Prior Claims (enclosure)
 - B. Review and Consider Approval of Current Claims (to be distributed)
 - C. Review Cash Position Report – Informational Only (to be distributed)
 - D. Conduct Public Hearings to Consider Rampart Range Metropolitan District Nos. 1, 2 & 7 2016 Budgets; Consider Adoption of Resolution Nos. 2015-11-02 to Adopt the 2016 Budgets; Resolution Nos. 2015-11-03 to Appropriate Sums of Money; and Resolution Nos. 2015-11-04 to Set Mill Levies
11. Items from the Manager
 - A. Discuss and Set December 2015 Meeting Date (if necessary)
 - B. Review and Consider Approval of Resolution Nos. 2015-11-05, Resolution Calling a Regular Election for Directors on May 3, 2016, Appointing the Designated Election Official (“DEO”) and Authorizing the DEO to Perform all Tasks Required for the Conduct of a Mail Ballot Election (enclosed). Self Nomination Forms are due February 26, 2016. Discuss the Need for Ballot Issues and/or Questions.
 - C. Review and Consider Approval of Resolution Nos. 2015-11-06, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosed)
 - D. Review and Consider Approval of Resolution Nos. 2015-11-07, Resolution Regarding the Retention and Disposal of Public Records and Adopting a Public Records Retention Schedule (enclosed)
 - E. Discuss Transparency Notice and Mode of Eligible Elector Notification for 2016 (post on SDA website)
 - F. Discuss and Consider Approval of the 2016 Accounting Services Engagement Letter between the Districts and CliftonLarsonAllen LLP
 - G. Review and Consider Approval of Change Order No. 3 to 2015 Service Agreement for Construction and Engineering Services between District No. 1 and Ground Engineering Consultants, Inc. for MD2-073 - Cottonwood Creek Trail and Pond 311 Retrofit Project Materials Testing and Special Inspection Services in the Amount of \$4,550.00 (enclosed)
 - H. Review and Consider Approval of Change Order No. 1 to Service Agreement for 2014/2015 Snow Removal with TerraCare Associates in the Amount of \$8,600.00 (enclosed)
 - I. Ratify Approval of Master Service Agreement for Landscape Design Services between District No. 1 and Consilium Design, Inc. (enclosed)
 - a. Ratify Approval of Work Order No. 1 to Master Service Agreement between District No. 1 and Consilium Design, Inc. for Lincoln Commons Park Design in the Amount of \$24,800.00 (enclosed)
 - b. Ratify Approval of Limited Authorization to Proceed No. 1 to Work Order No. 1 to Master Service Agreement between District No. 1 and Consilium Design, Inc. for Lincoln Commons Park Design in the Amount of \$6,600 (enclosed)
 - J. Review and Consider Approval of Change Order No. 3 to Service Agreement for 2015 Landscape Maintenance Services with TerraCare Associates in the Amount of \$60,730.00 (enclosed)
 - K. Discuss and Consider Approval of Contract MD2-073 Cottonwood Creek Trail and Pond 311 Retrofit Project between District No. 1 and Goodland Construction, Inc. in the Amount of \$321,428.00
 - L. Discuss and Consider Approval of Service Agreement for Construction Management Services for MD2-073 Cottonwood Creek Trail and Pond 311 Retrofit Project between District No. 1 and Diverse Project Consultants in the Amount on \$22,400.00 (enclosed)

- M. Discuss and Consider Approval of Master Service Agreement for Engineering Services – East Side between District No. 1 and Ground Engineering Consultants, Inc. (enclosed)
 - a. Consider Approval of Work Order No. 1 to Master Service Agreement between District No. 1 and Ground Engineering Consultants, Inc. for Preliminary Geotechnical Evaluation of City Center in the Amount of \$34,300.00 (enclosed)
 - b. Consider Approval of Limited Authorization to Proceed No. 1 to Work Order No. 1 to Master Service Agreement between District No. 1 and Ground Engineering Consultants, Inc. for Preliminary Geotechnical Evaluation of City Center in the Amount of \$34,300.00 (enclosed)
 - N. Discuss and Consider Approval of Change Order No. 5 to MD2-071 – Filing No. 21 Arts Center Drive / Town Ridge Drive Road Improvement Project to Reconcile Total Quantities, Additional Striping and Adjustment of an Existing Manhole in the Amount of <\$31,789.60> (enclosure)
- 12. Board Member Items
 - 13. Adjournment