

McGEADY SISNEROS

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June 11, 2015

VIA E-MAIL: recording@douglas.co.us

Douglas County Clerk & Recorder
301 Wilcox St.
Castle Rock, CO 80104

Re: Overlook Metropolitan District

Dear Clerk:

Attached are a "Public Notice of Organizational Meeting," a "Notice of Proposed 2015 Budget," and a "Notice of Organizational Meeting and Agenda" for the Overlook Metropolitan District. Please post these documents in the appropriate place in the Clerk and Recorder's office from Thursday, June 11, 2015 through Tuesday, June 16, 2015.

Please also confirm your receipt of these documents by signing this letter below and returning it to me via fax at (303) 592-4385 or via e-mail reply to csorensen@mcgeadysisneros.com. Thank you very much.

Very truly yours,

McGEADY SISNEROS, P.C.



Craig Sorensen
Paralegal

Enclosures

The above-referenced documents were received _____, 2015 and will be posted as requested.

DOUGLAS COUNTY CLERK & RECORDER

By: _____

**PUBLIC NOTICE OF THE ORGANIZATIONAL MEETING OF THE
BOARD OF DIRECTORS OF THE
OVERLOOK METROPOLITAN DISTRICT**

PUBLIC NOTICE IS HEREBY GIVEN that the organizational meeting of the Board of Directors of the Overlook Metropolitan District of the Town of Parker, Douglas County, Colorado, shall be held on Tuesday, June 16, 2015, at 9:00 a.m. at the offices of United Development Companies, LLC, 5750 DTC Parkway, Suite 210, Greenwood Village, Colorado 80111. At such meeting, the Board shall conduct the regular business of the District and other business which may come before the Board. All meetings shall be open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

OVERLOOK METROPOLITAN DISTRICT

By: /s/ Megan Becher
McGEADY SISNEROS, P.C.
Attorneys for the District

NOTICE OF PROPOSED 2015 BUDGET
OVERLOOK METROPOLITAN DISTRICT
TOWN OF PARKER, DOUGLAS COUNTY, COLORADO

NOTICE IS HEREBY GIVEN that a proposed budget has been submitted to the Board of Directors of the Overlook Metropolitan District (the "District") for the current year of 2015. A copy of the proposed 2015 budget is currently on file in the office of the District's General Counsel, McGeady Sisneros, P.C., 450 E. 17th Ave., Suite 400, Denver, Colorado 80203, where such is available for public inspection. Such proposed 2015 budget will be considered at the organizational meeting of the District, to be held at 9:00 a.m. on Tuesday, June 16, 2015, at the offices of United Development Companies, LLC, 5750 DTC Parkway, Suite 210, Greenwood Village, Colorado 80111. Any interested elector within the Overlook Metropolitan District may, at any time prior to the final adoption of the 2015 budget inspect the budget and file or register any objections thereto.

OVERLOOK METROPOLITAN DISTRICT

By: /s/ Megan Becher
McGeady Sisneros, P.C.
Attorneys for the District

OVERLOOK METROPOLITAN DISTRICT

450 E. 17th Avenue, Suite 400
Denver, Colorado 80203-1254
Phone: 303-592-4380
Fax: 303-592-4385

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

DATE:	Tuesday, June 16, 2015
TIME:	9:00 a.m.
PLACE:	United Development Companies, LLC 5750 DTC Parkway, Suite 210 Greenwood Village, CO 80111 303-771-1500

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Daniel R. Sheldon		May 2018
Christopher P. Harff		May 2018
David J. Goldberg		May 2018
VACANT		May 2016
VACANT		May 2016

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.

- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

C. Confirm filing of oaths of office and organizational documents.

D. Discuss requirements of Section 32-1-104.8, C.R.S., regarding Special District Public Disclosure Document. Acknowledge preparation and recording of Special District Public Disclosure Document (enclosure).

E. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

F. Discuss and consider engagement of McGeady Sisneros, P.C. as District Counsel (enclosure).

G. Discuss engagement of District Manager.

H. Discuss engagement of District Accountant.

I. Discuss engagement of District Bond Counsel.

J. Discuss engagement of District Underwriter.

K. Discuss engagement of Independent Cost Verification Engineer.

L. Discuss and consider adoption of Resolution No. 2015-06-____ Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosure). Appoint representative to post notices within the District.

M. Discuss insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime). Existing Public Official Position Schedule Bond is valid through November 5, 2017 (enclosure).

N. Discuss payment of directors' fees.

O. [IF DIRECTORS TO BE UNPAID] Discuss and consider adoption of Resolution No. 2015-06-____ Providing for Directors' Exclusion from Workers' Compensation Coverage and approve execution of Form WC-44, Exclusion of Uncompensated Public Officials (enclosures).

II. FINANCIAL MATTERS

- A. Consider ratification/approval of execution of: (1) Form SS-4 Application for Employer Identification Number; (2) Application for Sales Tax Exemption for Colorado Organizations; and (3) Application by Official Custodian for Assignment of PDPA Number for Public Funds Deposited in Banks (enclosures).
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- B. Consider and approve the establishment of a policy authorizing investments in accordance with state statutes.
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- C. Ratify appointment of McGeady Sisneros, P.C. to prepare 2015 Budget.
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- D. Conduct Public Hearing on the proposed 2015 Budget and consider adoption of Resolution No. 2015-06-____ to Adopt the 2015 Budget and Resolution No. 2015-06-____ to Appropriate Sums of Money (enclosures – draft budget and resolutions).
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- E. Discuss establishment of District bank account.
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III. LEGAL MATTERS

- A. Discuss public and executive session meeting procedure. Discuss and consider adoption of Resolution No. 2015-06-____ Providing Policy Regarding Recording of Public and Executive Session Meetings (enclosure).
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- B. Discuss and consider adoption of Resolution No. 2015-06-____ Providing for the Defense and Indemnification of Directors and Employees of the District (enclosure).
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- C. Discuss and consider adoption of Resolution No. 2015-06-____ Declaring District's Intent to Reimburse Expenditures with the Proceeds of Future Tax-Exempt Bonds (enclosure).
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- D. Discuss and consider adoption of Resolution No. 2015-06-____, Resolution Regarding Colorado Open Records Act Requests (enclosure).
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- E. Discuss and consider approval of Intergovernmental Agreement between the Town of Parker, Colorado and the Overlook Metropolitan District (enclosure).
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- F. Discuss and consider approval of Indemnification Letter from the District to the Town of Parker (enclosure).
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- G. Discuss and consider approval of 2015 Operation Funding Agreement between the District and OCC Holdings, LLC (enclosure).
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- H. Discuss and consider approval of Facilities Funding and Acquisition Agreement between the District and OCC Holdings, LLC (enclosure).
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IV. OTHER BUSINESS

V. ADJOURNMENT
