

SEDALIA WATER AND SANITATION DISTRICT DOUGLAS COUNTY, COLORADO

2015 SPECIAL DISTRICT TRANSPARENCY NOTICE

Pursuant to Section 32-1-809, C.R.S.

Address and Telephone Number of Principal Business Office	Sedalia Water and Sanitation District P. O. Box 222 Sedalia, CO 80135 (303) 688-2506 [President, James A. Price]	
Name and Telephone Number of Manager or Other Primary Contact Person	Kathryn T. James District Legal Counsel (303) 688-3045	
Names of Board Members and Terms of Office (Check box for any Board Members whose seat will be open at the May 2016 election.)	(1) Stephen M. Smith Term expires in 2018	(2) James A. Price Term expires in 2018
	(3) Robert T. Estes Jr. X Term expires in 2016	(4) Guy M. Elder III Term expires in 2018
	(5) Gary White X Term expires in 2016	
Time and Place of Regular Board Meetings	3 rd Monday of each month January through November, and 2 nd Monday of the month of December, at 7:00 p.m., at West Douglas Fire Protection District Fire Station, 4037 W. Platte Ave., Sedalia, CO 80135	
Designated Posting Place for 24-hour Meeting Notice	Sedalia Post Office, 4195 Douglas Ave., Sedalia, CO	
Current Mill Levy	18.145 mills	
Total Ad Valorem Tax Revenue Received by District during 2013	\$115,969.27 (unaudited)	
Date of Next Regular Board Election	May 3, 2016	
C.R.S. §24-72-205	Research and Retrieval Fee: 1 st Hour - No Charge 2 nd and subsequent hours, \$30 per hour District Policy Regarding Requests for Public Records is attached as Exhibit A. Contact name: Katie James Contact phone: 303-688-3045	

Self-nomination forms to be a candidate for District Board may be obtained from:	Name and Contact Info:	Carol T. Reed, Designated Election Official Sedalia Water and Sanitation District Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox St., Suite 200 Castle Rock, CO 80104 (303) 688-3045
Board Candidate Self-nomination Forms	Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the Designated Election Official.	Carol T. Reed, Designated Election Official Sedalia Water and Sanitation District c/o Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox Street, Suite 200 Castle Rock, CO 80104
Deadline for Self-Nomination Forms	Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election. (The self-nomination deadline for the 2016 regular election is February 26, 2016.)	Carol T. Reed, Designated Election Official Sedalia Water and Sanitation District c/o Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox Street, Suite 200 Castle Rock, CO 80104
District Election Results will be posted on these websites:	Secretary of State www.sos.state.co.us	
Permanent mail-in voter (PMIV) status (for applicable elections)	Absentee voting and Permanent Absentee Voter Status (formerly Permanent Mail-In voter status): Where to obtain and return forms. Applications for absentee voting or for Permanent Absentee Voter Status are available from and must be returned to the Designated Election Official.	Carol T. Reed, Designated Election Official Sedalia Water and Sanitation District c/o Folkestad Fazekas Barrick & Patoile, P.C.

		18 S. Wilcox Street, Suite 200 Castle Rock, CO 80104
Notice Completed By:	Name: Carol T. Reed Paralegal Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox. Street, Suite 200 Castle Rock, CO 80104	Date: January 15, 2015

Exhibit A

District Policy Regarding Requests for Public Records

**RESOLUTION
OF THE BOARD OF DIRECTORS OF
SEDALIA WATER AND SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

**A RESOLUTION APPROVING COLORADO OPEN RECORDS ACT
RULES AND POLICY**

WHEREAS, the Sedalia Water and Sanitation District (the "District") is a quasi-municipal corporation and political subdivision of the State of Colorado located in Douglas County, Colorado; and

WHEREAS, as a governmental entity, the District is subject to and required to comply with the Colorado Open Records Act, §24-72-200.1 to - 206, C.R.S. ("CORA"); and

WHEREAS, CORA permits the adoption of policies specifying the applicable conditions concerning the research and retrieval of public records, including the imposition of a research and retrieval fee; and

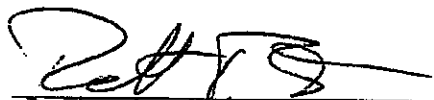
WHEREAS, to provide guidance to persons who submit requests for public records to the District pursuant to CORA, the District desires to adopt a policy regarding requests for public records and the research and retrieval fees that apply when responding to CORA requests; and

NOW THEREFORE, be it resolved by the Board of Directors of the Sedalia Water and Sanitation District as follows:

1. The Board adopts the "Policy Regarding Requests for Public Records – Research and Retrieval" attached as Exhibit A to this resolution.

APPROVED AND ADOPTED this 21st day of July, 2014, by a vote of 4 for and 0 against.

SEDALIA WATER AND SANITATION
DISTRICT, a quasi-municipal corporation and
political subdivision of the State of Colorado


Robert Farkas, Vice President

Attest:

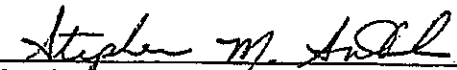

Stephen M. Smith, Secretary

EXHIBIT A

POLICY REGARDING REQUESTS FOR PUBLIC RECORDS Research and Retrieval

Requesting Public Records

To request public records, contact Ernie Fazekas of Folkestad, Fazekas, Barrick & Patoile, P. C., District Legal Counsel for Sedalia Water and Sanitation District, at 303-688-3045 who will identify the designated custodian for the requested records. Records requests must be in writing and directed to the designated custodian of records. General emails to the District [or inquiries on the District's website or social media sites] will not be treated as records requests under CORA. Requests must be submitted to and received by the designated records custodian.

All requests must contain the following information:

- Description of the records being requested. Describe the request as specifically as possible. If you are uncertain about which records contain the information you are seeking, provide a description of the type of information you are searching for, including date ranges.
- If photocopies or electronic copies are being sought, your contact information and preferred method of delivery of the records.

Limitations

The District will only produce those documents as permitted by CORA. Documents that are prohibited from disclosure under CORA will not be released.

Fees and Costs

Fees for research and retrieval of public records may be imposed at the discretion of the records custodian as follows:

1 st Hour	-	No Charge
Second and Each Subsequent Hour	-	\$30/hour

Hourly research and retrieval fees may be adjusted for inflation pursuant to C.R.S. § 24-72-205(6)(b). Other fees may be imposed at the discretion of the records custodian consistent with the provisions of CORA.