**NOTICE OF SPECIAL MEETING**

**COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 1**

**DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Cottonwood Highlands Metropolitan District No 1, Douglas, Colorado, will hold a Special Meeting on Thursday, April 2, 2020 at 10:00 a.m., via video conference (information below) for the purpose of conducting any business as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**ALL PARTICIPATION IN THIS MEETING WILL BE VIDEO CONFERENCE TO PRESERVE THE HEALTH, SAFETY, AND WELFARE OF THE PUBLIC IN LIGHT OF THE IMMINENT THREAT CAUSED BY THE COVID-19 PANDEMIC.**

**Via Go To Meeting** <https://global.gotomeeting.com/join/111685941>

**1-877-309-2073; Access Code: 111-685-941**

**COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 1**

**DOUGLAS COUNTY, COLORADO**

By: /s/ Kim Herman, District Manager

Posted at three public places within the District, and at the office of the Douglas County Clerk and Recorder, not less than 3 days prior to the meeting.

I. Call to Order

II. Consider Adoption of Resolution Declaring Emergency Procedures to Authorize Telephonic Regular and Special Meetings in Lieu of In-Person Meetings

III. Approval of Agenda

IV. Public Comment

V. Administrative Matters

1. Review and Approve December 4, 2019 Special Meeting Minutes
2. Other

VI. Financials

A. Review, Ratify and Approve Claims

B. Review and Consider Acceptance of December 31, 2019 Financial Statements (enclosed)

C. Discuss Facilities Acquisition Agreement Reimbursement Application

1. Lennar Colorado, LLC Application and IDES Cost Certification for Landscape, dated February 2020 [$277,758.47 allocation in project fund]
2. Resolution Approving Construction Costs and Acquisition of Improvements (Filing 2C, Tracts A-E)
3. Requisition of Senior and Subordinate Project Funds for $277,758.47
4. Notice to Trustee for Project Fund Completion
5. Project Fund Remaining Balance Transfer to Bond Fund
6. Other

VII. Legal Matters

1. Review and Consider Approval of Resolution Placing a Hold on Late Fees for Assessments due to Covid-19
2. Other

VIII. Manager Matters

1. Review and Consider Approval of 2020 Tree Replacement Proposal
2. Other

IX. Director Matters- Director Election Canceled

X. Next Meeting

A. Confirmation of Quorum

XI. Adjournment