

STERLING RANCH



COMMUNITY AUTHORITY BOARD

**STERLING RANCH COLORADO METROPOLITAN DISTRICT NO. 7 SUBDISTRICT-B  
CITY OF LITTLETON, DOUGLAS COUNTY, COLORADO  
DISCLOSURE NOTICE PURSUANT TO §32-1-809, C.R.S.**

<b>District's Principal Business Office</b> Contact Information	c/o STERLING RANCH COMMUNITY AUTHORITY BOARD Cameron J. Richards, Esq., General Counsel Address: 9350 Roxborough Park Road • Sterling Ranch, CO 80125 Phone: (303) 902-5719 Email: <a href="mailto:cameron.richards@sterlingranchcab.com">cameron.richards@sterlingranchcab.com</a>
--	---

<b>Manager</b> Contact Information	c/o STERLING RANCH COMMUNITY AUTHORITY BOARD Jessica Towles, Director of Community Experience and Resident Support Address: 9350 Roxborough Park Road • Sterling Ranch, CO 80125 Phone: (720) 470-3356 Email: <a href="mailto:Jessica.Towles@sterlingranchcab.com">Jessica.Towles@sterlingranchcab.com</a>
---------------------------------------	--

<b>Board Members and Terms</b> *on ballot at the next regular election (May 6, 2025)	Harold Smethills, President	(term expires 2027)
	Diane Smethills, Vice President/Assistant Secretary	(term expires 2025)*
	Susan Beckman, Secretary/Treasurer	(term expires 2027)*
	Kim Koehn, Assistant Secretary	(term expires 2025)*
	C. Richard Shaw III, Assistant Secretary	(term expires 2027)

<b>District Website</b> HB 19-1087	<a href="https://sterlingranchcab.com/">https://sterlingranchcab.com/</a>
---------------------------------------	---

<b>Regular Board Meetings</b> Time and Location §32-1-903, C.R.S.	<b>Regular meetings:</b> Third Friday of each month at 12:00 p.m. at the Overlook located at 7853 Piney River Avenue, Littleton, CO 80125.
---	--

<b>Posting Location</b> §24-6-402(2)(c), C.R.S.	Notices of board meetings are posted at <a href="https://sterlingranchcab.com/">https://sterlingranchcab.com/</a> or when online posting is not available at the Sterling Center located at 8155 Piney River Ave., Sterling Ranch, CO 80125.
--	--

<b>Current Mill Levy (2024), For Collection In 2025</b>	36.859 Mills - (General Fund)
---	-------------------------------

<b>Total Ad Valorem Tax Revenue Received During the Last Year (2024)</b>	\$115,250 (Unaudited)
--	-----------------------

**Next Regular Special District Election of Board Members: May 6, 2025**

**Procedure and Timing to Submit a Self-Nomination Form for Election to the Board Pursuant to §1-13.5-303, C.R.S.:** Pursuant to §1-13.5-303, C.R.S. any person interested in being a candidate for the Board must submit a self-nomination and acceptance form signed by the candidate and by a registered elector of the state as a witness to the candidate. On the date of signing the self-nomination form, the person desiring to serve on the Board must be an eligible elector of the District. The form or letter must be filed no earlier than January 1 and no later than the sixty-seventh (67<sup>th</sup>) day before the date of the next regular special district election. The form is filed with the Designated Election Official, or if none has been designated, the presiding officer or the secretary of the District at the address above. This form may be obtained by contacting the District's general counsel at (303) 902-5719. In place of the form, the candidate may submit a letter signed by the candidate and a registered elector of the state as witness to the signature of the candidate. Both the form and letter must state the following information: (1) name of the special district; (2) director office sought; (3) term of office sought; (4) date of the election; (5) full name of the candidate as it is to appear on the ballot; and (6) whether the candidate is a member of an executive board of a unit owners' association, as defined in §38-33.3-103, C.R.S., located within the boundaries of the District. A self-nomination form meeting the statutory requirements must be filed prior to 5:00 p.m. on the sixty-seventh (67<sup>th</sup>) day before the election.

**Address of any website on which the special district's election results will be posted:** <https://sterlingranchcab.com>

**Information on the procedure to apply for permanent absentee voter status as described in §1-13.5-1003, C.R.S.:** A permanent absentee voter status request form may be obtained by contacting the District's general counsel at (303) 902-5719.