

# Sterling Ranch Colorado Metro District No. 1

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

**\*Note that some information provided herein may be subject to change after the notice is posted.**

## District's Principal Business Office

<b>Company</b>	Sterling Ranch Community Authority Board
<b>Contact</b>	Mary Lawson, District Administrator
<b>Address</b>	8155 Piney River Ave, Suite 150, Littleton, Colorado 80125
<b>Phone</b>	720-661-9694

## District's Physical Location

<b>Counties</b>	Douglas
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## Regular Board Meeting Information

<b>Location</b>	Sterling Ranch Resident Resource Center (COVID - limited in-person attendance) and via video-conference
<b>Address</b>	8220 Piney River Ave, Littleton, Colorado 80125
<b>Day(s)</b>	Third Wednesday of each month
<b>Time</b>	12:00pm

## Posting Place for Meeting Notice

<b>Location</b>	On the website of Sterling Ranch CAB ( <a href="http://www.SterlingRanchCAB.com">www.SterlingRanchCAB.com</a> ) or 1 distinct place on a gate at dirt turnout and post and/or wire fences south of Titan Road, and west of Moore Road, which is along the northern boundary of the district.
<b>Address</b>	<a href="http://www.SterlingRanchCAB.com">www.SterlingRanchCAB.com</a> or Titan Road and Moore Road, Littleton , Colorado 80125

## Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

**Location**  
**Address**  
**Date**  
**Notice**

## Current District Mill Levy

<b>Mills</b>	0.000
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## Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

**Amount(\$)** 0

## Date of Next Regular Election

**Date** 05/03/2022

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$33.58** per hour

**District Policy**

Pursuant to Resolution No. 2013-12-13, as amended, which was adopted by the Sterling Ranch Colorado Metropolitan District No. 1 Board of Directors, the District's Official Custodian is authorized to impose the maximum fees set forth in Section 24-72-205(6), C.R.S., as amended from time to time, for all costs incurred on the research and retrieval of public records requested under the Colorado Open Records Act. Copies, printouts, and/or photographs of public records in a format other than a standard page will be charged at actual cost. All requests for copies or inspection of public records must be submitted in writing to the Official Custodian. Upon receipt of a written request, the Official Custodian shall notify the requester if the records are readily available for inspection. If the records are in active use, in storage, or are otherwise not readily available at the time of the request, the Official Custodian shall set a date and time within three (3) working days of the request when such records will be available. If extenuating circumstances exist, then the Official Custodian shall notify the requester of this fact in writing within the initial three (3) working day-period and shall make the records available within seven (7) working days thereafter. Inspections of public records shall take place during regular business hours at the office of the Official Custodian and may not preempt or take priority over previously scheduled official District-related business activities. Copies of public records will be delivered by the Official Custodian to the requester via United States mail, other delivery service, or facsimile only upon receipt of payment for all costs associated with records transmission, or upon making arrangements for receiving payment, unless recovery of all or any portion of such costs or fees has been waived by the Official Custodian. The District may not charge any transmission fees for records delivered via electronic mail. Upon receiving payment or making arrangements for payment, the Official Custodian shall send the records to the requester as soon as practicable, but not more than three (3) working days after receipt of such payment.

**District contact information for open records request:**

Denise Denslow, CliftonLarsonAllen LLP

## Names of District Board Members

**Board President**

**Name** Harold R. Smethills, Jr. President  
**Contact Info** 8155 Piney River Ave Suite 150 Littleton, CO 80125 720-661-9694  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 2**

**Name** Charles Richard Shaw III  
**Contact Info** 8155 Piney River Ave Suite 150 Littleton, CO 80125 720-661-9694  
**Election** **No**, this office will not be on the next regular election ballot

**Board Member 3**

**Name** Diane H. Smethills  
**Contact Info** 8155 Piney River Ave Suite 150 Littleton, CO 80125 720-661-9694  
**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 4**

**Name** Vacant  
**Contact Info**  
**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 5**

**Name** Vacant  
**Contact Info**  
**Election** **Yes**, this office will be on the next regular election ballot

## Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

## Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

## District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State ([www.sos.state.co.us](http://www.sos.state.co.us)) and the website indicated below, if any.

**Website** [www.sos.state.co.us](http://www.sos.state.co.us)

## Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Catherine T. Bright of Seter & Vander Wall, P.C., 7400 E. Orchard Road, Suite 3300, Greenwood Village, CO 80111 - 303-770-2700

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

Catherine T. Bright of Seter & Vander Wall, P.C., 7400 E. Orchard Road, Suite 3300, Greenwood Village, CO 80111 - 303-770-2700

Notice Completed By

<b>Name</b>	Mary Lawson
<b>Company/District</b>	Sterling Ranch Community Authority Board
<b>Title</b>	District Administrator
<b>Email</b>	mary.lawson@sterlingranchcab.com
<b>Dated</b>	01/14/2021