#### CRYSTAL VALLEY METROPOLITAN DISTRICT NO. 1 TOWN OF CASTLE ROCK, COLORADO

#### **2019 ANNUAL REPORT**

Pursuant to the Amended and Consolidated Service Plan for Crystal Valley Metropolitan District No. 1 (the "District") dated November 21, 2001, as amended (the "Service Plan") the District is required to submit an annual report to the Town of Castle Rock, Colorado (the "Town") which reflects activity and financial events of the District through the preceding December 31 (the "report year") and includes the following:

### To the best of our actual knowledge, for the year ending December 31, 2019, the District makes the following report:

A. A narrative summary of the progress of the District in implementing their service plan for the report year:

The District continues to implement the development schedule as contemplated in the Service Plan.

B. Except when an exemption from audit has been granted for the report year under the Local Government Audit Law, the audited financial statements of the District for the report year including a statement of financial condition (i.e. balance sheet) as of December 31 of the report year and the statement of operations (i.e. revenues and expenditures) for the report year:

A copy of the Audit for the year ending December 31, 2019 is attached as Exhibit A.

# C. Unless disclosed within a separate schedule to the financial statements, a summary of the capital expenditures incurred by the District in development of public facilities in the report year, as well as any capital improvements or projects proposed to be undertaken in the five (5) years following the report year:

As of December 31, 2019, there are only a few projects which remain to be completed relative to infrastructure required within Crystal Valley: the I-25 Interchange, which the District or CVRA LLC has funded 100% of its prorated share. It is anticipated that construction of the I-25 Interchange may begin in the next few years, as deemed appropriate by the Town of Castle Rock and Douglas County. The District is proceeding with construction of the Central Corridor landscaping as indicated in its Second Amendment to the Service Plan as part of its 2020 fiscal year.

A copy of the District's budget for the year ending December 31, 2019 is attached as **Exhibit B**.

D. Unless disclosed within a separate schedule to the financial statements, a summary of the financial obligations of the District at the end of the report year, including

the amount of outstanding indebtedness, the amount and terms of any new District indebtedness or long-term obligations issued in the report year, the amount of payment or retirement of existing indebtedness or long-term obligations issued in the report year, the total assessed valuation of all taxable properties within the District as of January 1 of the report year, and the current mill levy of the District pledged to debt retirement in the report year:

For a summary of the financial obligations of the District as of December 31, 2019, see attached **Exhibit B**.

The 2019 assessed valuation of all taxable properties within Crystal Valley Metropolitan District No. 1 is attached hereto as **Exhibit C**.

In 2019 the District imposed 5.000 mills for general operating expenses.

## E. The District's budget for the calendar year in which the annual report is submitted:

A copy of the District's 2020 budget is attached as **Exhibit D**.

## F. A summary of residential and commercial development that has occurred within the District for the report year:

As of June 30, 2020, 1,486 homes have been completed and sold to homeowners, and an additional 1,056 platted lots were held by the four "**Current Homebuilders**," comprised of Century Communities, Inc. ("**Century**") (209 lots), Richmond American Homes of Colorado, Inc. ("**Richmond**") (436 lots), D.R. Horton, Inc. (d/b/a Melody Homes, Inc.) ("**D.R. Horton**") (223 lots) and Kauffmann Homes ("**Kauffmann**") (188 lots).

### G. A summary of all fees, charges and assessments imposed by the District as of January 1 of the report year:

A copy of the District's current fee resolution is attached as **Exhibit E**. Fees collected during 2019 are indicated in the District's 2019 Audit, included at **Exhibit A**.

## H. Certification of the Board that no action, event, or condition of Section 11.02.060 (Material Modification of Service Plan) of this chapter has occurred in the report year:

The Board of Directors of the District hereby certifies that as of December 31, 2019 and pursuant to the City Resolution No. 2008-51, no action, event or condition has taken place constituting a material modification of the Service Plan.

## I. The names, business addresses and phone numbers of all members of the Board and its chief administrative officer and general counsel, together with the date, place and time of the regular meetings of the board:

Jerry Richmond, President 10864 Trotwood Way Highlands Ranch, CO 80126 Telephone: (303) 267-6195

Paul "Joe" Knopinski, Vice President 7629 S. Platte Canyon Drive Littleton, CO 80128 Telephone: (720) 480-9670

Gregory W. Brown, Treasurer 8031 Homesteader Drive Morrison, CO 80465 Telephone: (303) 870-6300

Jim Mill, Secretary 1453 E. Fremont Circle Centennial, CO 80122 Telephone: (720) 200-4577

Linda Sweetman 3998 Old Oaks Street Castle Rock, CO 80104 Telephone: 303-472-7862

General Counsel:

Kristen D. Bear, Esq. White Bear Ankele Tanaka and Waldron, Attorneys at Law 2154 E. Commons Ave., Suite 2000 Centennial, CO 80122 Telephone: (303) 858-1800

**Regular Meetings:** 

Date: The first Wednesday of April, June, October, and November Place: 2160 Fox Haven Drive, Castle Rock, CO Time: 5:00 p.m.

## EXHIBIT A 2019 Audit

**Financial Statements** 

Year Ended December 31, 2019

with

Independent Auditor's Report

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HIRATSUKA & ASSOCIATES, L.L.P.



CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

#### **INDEPENDENT AUDITOR'S REPORT**

Board of Directors Crystal Valley Metropolitan District No. 1 Douglas County, Colorado

We have audited the accompanying financial statements of the governmental activities and each major fund of the Crystal Valley Metropolitan District No. 1 (the District), Douglas County, Colorado, as of and for the year ended December 31, 2019, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP); this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Crystal Valley Metropolitan District No. 1, Douglas County, Colorado, as of December 31, 2019, and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in conformity with U.S. GAAP.

#### **Other Matters**

#### Required Supplementary Information

Management has not presented Management's Discussion and Analysis. Such missing information, although not a part of the basic financial statements, is required by GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Debt Service Fund and Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Capital Projects Fund were presented for the purpose of additional analysis and were not a required part of the financial statements.

The Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Debt Service Fund and Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Capital Projects Fund are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Hiratsuka & Associates. LLP

August 10, 2020 Wheat Ridge, Colorado

#### BALANCE SHEET/STATEMENT OF NET POSITION GOVERNMENTAL FUNDS December 31, 2019

				Comital					Statement of
	G	eneral		Capital Projects		Total	Adjustments	N	of Net Position
ASSETS	<u>u</u>	cilciai		riojecis		<u>10tai</u>	Adjustitients	<u>1</u>	Net I USILIOII
Cash and investments	\$	93,360	\$	_	\$	93,360	\$ -	\$	93,360
Cash and investments - restricted	Ŷ	2,550	Ŷ	5,973,846	Ŷ	5,976,396	÷ -	Ψ	5,976,396
Receivable - County Treasurer		38		-		38	-		38
Property taxes receivable		359		-		359	-		359
Special assessment fees receivable		-		30,870		30,870	-		30,870
Capital assets not being depreciated							11,935,393		11,935,393
Total Assets	\$	96,307	\$	6,004,716	\$	6,101,023	11,935,393	_	18,036,416
LIABILITIES									
Accounts payable	\$	13,064	\$	-	\$	13,064			13,064
Total Liabilities		13,064		<u> </u>		13,064		_	13,064
DEFERRED INFLOWS OF RESOURCES									
Deferred property taxes		359				359		_	359
Total Deferred Inflows of Resources		359				359		_	359
FUND BALANCES									
Fund Balances:									
Restricted:									
Emergencies		2,550		-		2,550	(2,550)		-
Capital projects		-		6,004,716		6,004,716	(6,004,716)		-
Unassigned		80,334				80,334	(80,334)	_	
Total Fund Balances		82,884		6,004,716		6,087,600	(6,087,600)	_	
Total Liabilities, Deferred Inflows of Resources									
and Fund Balances	\$	96,307	\$	6,004,716	\$	6,101,023			
NET POSITION									
Net investment in capital assets							11,935,393		11,935,393
Restricted for:									
Emergencies							2,550		2,550
Capital projects							6,004,716		6,004,716
Unrestricted							80,334	_	80,334
Total Net Position							<u>\$ 18,022,993</u>	\$	18,022,993

The notes to the financial statements are an integral part of these statements.

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES/STATEMENT OF ACTIVITIES GOVERNMENTAL FUNDS For the Year Ended December 31, 2019

		General	Debt <u>Service</u>	Capital <u>Projects</u>	<u>Total</u>	<u>Adjustments</u>	Statement of <u>Activities</u>
EXPENDITURES							
Accounting and audit	\$	23,156	\$ -	\$ -	\$ 23,156	\$ -	\$ 23,156
Insurance		3,267	-	-	3,267	-	3,267
Legal		30,689	-	-	30,689	-	30,689
Miscellaneous expenses		150	-	475	625	-	625
Treasurer's fees		63	-	-	63	-	63
Transfers to District 2		-	117,303	-	117,303	-	117,303
Capital improvements Capital improvements conveyed to other govts.	_	-	 -	 54,765	 54,765	(54,765) 54,765	54,765
Total Expenditures		57,325	 117,303	 55,240	 229,868		229,868
PROGRAM REVENUES							
Development fees		-	 _	 652,680	 652,680		652,680
Total Program Revenues			 	 652,680	 652,680		652,680
Net Program Income (Expenses)		(57,325)	(117,303)	597,440	422,812	-	422,812
GENERAL REVENUES							
Property taxes		4,191	-	-	4,191	-	4,191
Specific ownership taxes		420	-	-	420	-	420
Transfers from District 2		129,526	-	-	129,526	-	129,526
Interest income		6,072	 -	 5,439	 11,511		11,511
Total General Revenues		140,209	 	 5,439	 145,648		145,648
NET CHANGES IN FUND BALANCES		82,884	(117,303)	602,879	568,460	(568,460)	-
CHANGE IN NET POSITION						568,460	568,460
FUND BALANCES/NET POSITION: BEGINNING OF YEAR END OF YEAR	\$	82,884	\$ 117,303	\$ 5,401,837 6,004,716	\$ 5,519,140 6,087,600	11,935,393 \$ 11,935,393	17,454,533 \$ 18,022,993

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -GENERAL FUND For the Year Ended December 31, 2019

	Original and <u>Final Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>		
REVENUES	<b>.</b>	<b>•</b> • • • • • •	<b>A</b>		
Property taxes	\$ 4,191	\$ 4,191	\$ -		
Specific ownership taxes	634	420	(214)		
Transfers from District 2	442,376	129,526	(312,850)		
Interest income		6,072	6,072		
Total Revenues	447,201	140,209	(306,992)		
EXPENDITURES					
Accounting and audit	35,000	23,156	11,844		
Insurance	7,000	3,267	3,733		
Legal	35,000	30,689	4,311		
Miscellaneous expenses	500	150	350		
Treasurer's fees	63	63	-		
Contingency	1,138,695	-	1,138,695		
Emergency reserve	2,325		2,325		
Total Expenditures	1,218,583	57,325	1,161,258		
NET CHANGE IN FUND BALANCE	(771,382)	82,884	854,266		
FUND BALANCE:					
<b>BEGINNING OF YEAR</b>	771,382	-	(771,382)		
END OF YEAR	\$ -	\$ 82,884	\$ 82,884		

The notes to the financial statements are an integral part of these statements.

Notes to Financial Statements December 31, 2019

#### Note 1: Summary of Significant Accounting Policies

The accounting policies of the Crystal Valley Metropolitan District No. 1, (the "District"), located in Douglas County, Colorado, conform to the accounting principles generally accepted in the United States of America ("GAAP") as applicable to governmental units. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies consistently applied in the preparation of financial statements.

#### Definition of Reporting Entity

The District was organized in 1986, as a quasi-municipal organization established under the State of Colorado Special District Act. The District was organized concurrently with Crystal Valley Metropolitan District No. 2, ("District No. 2"). The District has the power to provide water, streets, traffic and safety controls, televisions relay and translator, transportation, parks and recreation, mosquito and pest control, fire protection and emergency medical services, sanitation facilities and other related improvements for the benefit of the taxpayers and service users within both the District and District No. 2 boundaries. The Service Plan anticipates that the District will convey water, sanitation facilities, streets and other facilities to the Town of Castle Rock, Colorado (the "Town"), or Douglas County (the "County") for operation and maintenance purposes. The District may, however, upon mutual agreement with the Town, retain ownership in the facilities and/or retain responsibility for operations and maintenance. The District is governed by an elected Board of Directors.

The District is intended to serve as the "Operating District" while Crystal Valley Metropolitan District No. 2 is intended to serve as the "Taxing District". The Operating District is responsible for providing the day-to day operations and administrative management for both Districts. (See Note 6.)

As required by GAAP, these financial statements present the activities of the District, which is legally separate and financially independent of other state and local governments. The District follows the GASB, Statement No. 61, *The Financial Reporting Entity: Omnibus, which amended* GASB Statement No. 14, *The Financial Reporting Entity* and GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units,* which provides guidance for determining which governmental activities, organizations and functions should be included within the financial reporting entity. GASB sets forth the financial accountability of a governmental organization in a primary government's legal entity. Financial accountability includes, but is not limited to, appointment of a voting majority of the organization to provide specific financial benefits or burdens and fiscal dependency. The pronouncements also require including a possible component unit if it would be misleading to exclude it. The District is not financially accountable for any other organization. The District has no component units as defined by the GASB.

Notes to Financial Statements December 31, 2019

The District has no employees and all operations and administrative functions are contracted.

#### Basis of Presentation

The accompanying financial statements are presented per GASB Statement No. 34 - Special Purpose Governments.

The government-wide financial statements (i.e. the governmental funds balance sheet/statement of net position and the governmental funds statement of revenues, expenditures, and changes in fund balances/statement of activities) report information on all of the governmental activities of the District. The statement of net position reports all financial and capital resources of the District. The difference between the (a) assets and deferred outflows of resources and the (b) liabilities and deferred inflows of resources of the District is reported as net position. The statement of activities demonstrates the degree to which expenditures/expenses of the governmental funds are supported by general revenues. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct and indirect expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are collected.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Notes to Financial Statements December 31, 2019

The material sources of revenue subject to accrual are property taxes and interest. Expenditures, other than interest on long-term obligations, are recorded when the liability is incurred or the long-term obligation is paid.

The District reports the following major governmental funds:

*General Fund* - The General Fund is the general operating fund of the District. It is used to account for all financial resources not accounted for and reported in another fund.

*Debt Service Fund* – The Debt Service Fund is used to account for all financial resources that are restricted, committed or assigned to expenditures for principal, interest and other debt related costs. In 2019, all funds were transferred out of the Debt Service Fund.

*Capital Projects Fund* – The Capital Projects Fund is used to account for all financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other assets.

#### **Budgetary Accounting**

Budgets are adopted on a non-GAAP basis for the governmental funds. In accordance with the State Budget Law of Colorado, the District's Board of Directors holds public hearings in the fall of each year to approve the budget and appropriate the funds for the ensuing year. The District's Board of Directors can modify the budget by line item within the total appropriation without notification. The appropriation can only be modified upon completion of notification and publication requirements. The budget includes each fund on its basis of accounting unless otherwise indicated. The appropriation is at the total fund expenditures level and lapses at year end.

#### Assets, Liabilities, Deferred Inflows/Inflows of Resources and Net Position

#### Fair Value of Financial Instruments

The District's financial instruments include cash and cash equivalents, accounts receivable and accounts payable. The District estimates that the fair value of all financial instruments at December 31, 2019, does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying balance sheet. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.

#### Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and short-term investments with maturities of three months or less from the date of acquisition. Investments for the government are reported at fair value.

Notes to Financial Statements December 31, 2019

The District follows the practice of pooling cash and investments of all funds to maximize investment earnings. Except when required by trust or other agreements, all cash is deposited to and disbursed from a minimum number of bank accounts. Cash in excess of immediate operating requirements is pooled for deposit and investment flexibility. Investment earnings are allocated periodically to the participating funds based upon each fund's average equity balance in the total cash.

#### Interfund Balances

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds". These amounts are eliminated in the Statement of Net Position.

#### **Estimates**

The preparation of these financial statements in conformity with GAAP requires the District management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has one type of item that qualify for reporting in this category. Deferred property taxes are deferred and recognized as an inflow of resources in the period that the amounts become available.

#### Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

Notes to Financial Statements December 31, 2019

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend the life of the asset are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable using the straight-line method. Depreciation on property that will remain assets of the District is reported on the Statement of Activities as a current charge. Improvements that will be conveyed to other governmental entities are classified as construction in progress and are not depreciated. Land and certain landscaping improvements are not depreciated. No depreciation expense was recognized during 2019.

#### Property Taxes

Property taxes are levied by the District's and District No. 2's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or if in equal installments, at the taxpayers' election, in February and June. Delinquent taxpayers are notified in July or August and the sales of the resultant tax liens on delinquent properties are generally held in November or December. The County Treasurer remits the taxes collected monthly to the Districts. The District receives from District No. 2 such taxes, rates, fees and charges needed to fund the costs of the administration and operations of both Districts as well as the debt service expenses for the District.

Property taxes, net of estimated uncollectible taxes, are recorded initially as deferred inflows in the year they are levied and measurable since they are not normally available nor are they budgeted as a resource until the subsequent year. The deferred property taxes are recorded as revenue in the subsequent year when they are available or collected.

#### Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities.

#### Fund Equity

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Because circumstances differ among governments, not every government or every governmental fund will present all of these components. The following classifications make the nature and extent of the constraints placed on a government's fund balance more transparent:

#### Nonspendable Fund Balance

Nonspendable fund balance includes amounts that cannot be spent because they are either not spendable in form (such as inventory or prepaids) or are legally or contractually required to be maintained intact.

Notes to Financial Statements December 31, 2019

#### Restricted Fund Balance

The restricted fund balance includes amounts restricted for a specific purpose by external parties such as grantors, bondholders, constitutional provisions or enabling legislation.

The restricted fund balance in the General Fund represents Emergency Reserves that have been provided as required by Article X, Section 20 of the Constitution of the State of Colorado. A total of \$2,550 of the General Fund balance has been restricted in compliance with this requirement.

The restricted fund balance in the Capital Projects Fund in the amount of \$6,004,716 is restricted for the payment of the costs for capital improvements within the District.

#### Committed Fund Balance

The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by a formal action of the government's highest level of decision-making authority, the Board of Directors. The constraint may be removed or changed only through formal action of the Board of Directors.

#### Assigned Fund Balance

Assigned fund balance includes amounts the District intends to use for a specific purpose. Intent can be expressed by the District's Board of Directors or by an official or body to which the Board of Directors delegates the authority.

#### Unassigned Fund Balance

Unassigned fund balance includes amounts that are available for any purpose. Positive amounts are reported only in the General Fund, all other funds can report negative amounts.

For the classification of Governmental Fund balances, the District considers an expenditure to be made from the most restrictive first when more than one classification is available.

#### Net Position

Net Position represents the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. The District reports three categories of net position, as follows:

*Net investment in capital assets* – consists of net capital assets, reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows or resources related to those assets. The District has capital assets in the amount of \$11,935,393.

Notes to Financial Statements December 31, 2019

*Restricted net position* – net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.

*Unrestricted net position* – consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District will use the most restrictive net position first.

#### Note 2: Cash and Investments

As of December 31, 2019, cash and investments are classified in the accompanying financial statements as follows:

Statement of Net Position:		
Cash and investments	\$	93,360
Cash and investments - Restricted	<u>5</u>	,976,396
Total	\$ <u>6</u>	<u>,069,756</u>

Cash and investments as of December 31, 2019 consist of the following:

Deposits with financial institutions	\$ 5,413,866
Investments - COLOTRUST	655,890
	\$ <u>6,069,756</u>

#### Deposits:

Custodial Credit Risk

The Colorado Public Deposit Protection Act, ("PDPA") requires that all units of local government deposit cash in eligible public depositories. State regulators determine eligibility. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the aggregate uninsured deposits. The State Commissioners for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

The District does not have a formal policy for deposits. None of the District's deposits were exposed to custodial credit risk.

Notes to Financial Statements December 31, 2019

#### Investments:

Credit Risk

The District has not adopted a formal investment policy; however the District follows state statutes regarding investments. Colorado statutes specify the types of investments meeting defined rating and risk criteria in which local governments may invest. These investments include obligations of the United States and certain U.S. Government agency entities, certain money market funds, guaranteed investment contracts, and local government investment pools.

#### Custodial and Concentration of Credit Risk

None of the District's investments are subject to custodial or concentration of credit risk.

#### Interest Rate Risk

Colorado revised statutes limit investment maturities to five years or less unless formally approved by the Board of Directors.

#### Investment Valuation

Certain investments are measured at fair value within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The District's investment is not required to be categorized within the fair value hierarchy. This investment's value is calculated using the net asset value method (NAV) per share.

As of December 31, 2019, the District had the following investments:

#### COLOTRUST

The local government investment pool, Colorado Local Government Liquid Asset Trust ("COLOTRUST") is rated AAAm by Standard & Poor's with a weighted average maturity of under 60 days. COLOTRUST is an investment trust/joint ventures established for local government entities in Colorado to pool surplus funds. The State Securities Commissioner administers and enforces all State statutes governing the Trust. COLOTRUST records its investments at fair value and the District records its investment in COLOTRUST using the net asset value method. The trusts operate similarly to a money market fund with each share maintaining a value of \$1.00. The Trust offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+. Both investments consist of U.S. Treasury bills and notes and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. Designated custodian banks provide safekeeping and depository services to the trusts.

#### Notes to Financial Statements December 31, 2019

Substantially all securities owned by the trusts are held by the Federal Reserve Bank in the accounts maintained for the custodian banks. The custodians' internal records identify the investments owned by COLOTRUST. At December 31, 2019, the District had \$655,890 invested in COLOTRUST.

#### Note 3: <u>Capital Assets</u>

An analysis of the changes in capital assets for the year ended December 31, 2019 follows:

	Balance 01/01/19	Additions		Additions Conveyances			Balance 12/31/19
Construction in progress	\$ 11,935,393	\$	54,765	\$	54,765	\$	11,935,393

It is anticipated that the District will convey the completed infrastructure to the Town or County for operations and maintenance purposes. The District retains the right to maintain ownership in the facilities and/or retain responsibility for operations and maintenance. Construction in progress is not subject to depreciation, therefore there were no depreciation expenses in 2019.

#### Note 4: <u>Debt Authorization</u>

As of December 31, 2019, the District had remaining voted debt authorization of approximately \$93,543,989. In the future, the District may issue a portion or all of the remaining authorized, but unissued general obligation debt for purposes of providing public improvements to support development as it occurs within the District's service area, however, as of the date of this audit, the amount and timing of any debt issuances is not determinable. Per the District's Service Plan, the District debt is limited to \$45,000,000 of which \$1,043,989 is remaining.

#### Note 5: <u>Related Party</u>

Two of the Board of Directors are employees, owners, consultants or are otherwise associated with Crystal Valley Ranch Development Co., LLC, (the "Developer"), and may have conflicts of interest in dealing with the District. One member of the Board of Directors is an employee of RainTree Investment Corporation ("RainTree"), which has significant ownership and/or investment interests in the property within the Districts. One other director is a consultant, directly or indirectly, to Raintree. Management believes that all potential conflicts, if any, have been disclosed to the Secretary of State and the Board of Directors.

Notes to Financial Statements December 31, 2019

#### Note 6: <u>Agreements</u>

#### District Development Fees

On June 4, 2001, the District and District No. 2 adopted and approved the Joint Resolution Concerning Imposition of the District Development Fee. The Districts approved the fee of \$2,100 for a single family equivalent ("SFE") dwelling unit and \$1,260 for multi-family attached dwelling units with a five percent (5%) increase at the Board's discretion, as the amount is determined on an annual basis. The fees were designated to repay the prepaid development fees paid by the developer in 2005. The repayment of the prepaid fees obligation has been met, therefore the next \$300,000 in fees collected are now designated to the construction of the highway interchange. Once that has been satisfied or the Districts determine that funding of the projects is no longer necessary, the fees will be a revenue source for the payment of subordinate indebtedness of the Districts. The fees are due at the time a building permit is obtained by the builder. In January 2012, the SFE fee was raised to \$2,205. There was no fee increase for 2019. In 2019, the District received \$652,680 in SFE fees.

#### Development and Cost Reimbursement Agreement

In 2005, the District entered into a Development and Cost Reimbursement Agreement with Crystal Crossing Metropolitan District ("Crystal Crossing"), and Lanterns Metropolitan District ("Lanterns"), whereby the three districts would pay the costs of building a bridge, which would extend Crystal Valley Parkway over Plum Creek and Union Pacific Railroad. The Agreement states that the District is responsible for 76% of the costs while Lanterns and Crystal Crossing are each responsible for 12% of the costs respectively. Each District agreed to fund 115% of the amount of their Track Bridge Share of the construction costs. Additionally, Lanterns is not obligated to fund any portion of its share until 35 days after recordation of a Development Plat. As such, the District funded 86.4% of the costs and Crystal Crossing the remaining 13.6%. All construction costs incurred in 2011 were expensed. The District has paid all costs on their behalf. As part of this project, the District entered into an Intergovernmental Agreement with the County whereby the County would manage the construction project. Construction costs related to this project were conveyed immediately to the County. Lanterns currently owes the District \$1,192,986, however, did not appear to have the capacity to repay the District at year end, therefore, the receivable is not recorded in the financial statements. In 2020, Lanterns reimbursed the District for the total amount owed, which will be reflected in the 2020 financial statements.

Notes to Financial Statements December 31, 2019

#### Assignment of Revenues under the Track Bridge Agreement

Pursuant to the Assignment of Revenues under the Track Bridge Agreement dated January 23, 2006, and amended July 19, 2006 and February 17, 2012, Developer paid the District \$1,200,000 to help finance Lanterns' obligation for the construction of the track bridge. As the repayment is contingent upon Lanterns' ability to repay the District, the amount was recorded as revenue and does not accrue interest. In 2010, \$988,805 of this amount was repaid with the settlement received from Union Pacific Railroad. Per this agreement, \$211,195 of the amount receivable from Lanterns is assigned to the Developer from the District. During 2020, the District received the funds owed by Lanterns and this balance was paid to the Developer.

#### Development Agreement

Pursuant to the terms of the Crystal Valley Ranch Second Amended and Restated Development Agreement ("Agreement"), dated as of February 24, 2012, notwithstanding, it is anticipated that the District will participate in construction of a Highway Interchange (the "Interchange"). To date, the District has allocated bond proceeds of \$1,386,064 into an escrow account (the "Interchange Escrow") and funded \$88,018 in engineering costs from the escrow. In addition, the District has expended monies totaling \$1,693,976 toward qualifying expenditures for the Interchange. The remaining responsibility for Interchange costs attributable to the Crystal Valley development was approximately \$2,300,000. Per the agreement, the investor contributed \$3,000,000 of which \$687,153 was disbursed to the District. The balance of \$2,312,847 was retained by the Interchange Escrow. As of December 31, 2019, the District has \$3,588,893 in escrow to be used for the Interchange construction.

#### District Facilities Construction and Service Agreement

On June 4, 2001, and as amended on February 24, 2012, the District entered into a District Facilities Construction and Service Agreement with District No. 2 under which the District coordinates the financing, acquisition, construction, installation, completion, operation, maintenance and repair of public improvements and the management, administration and provision of services benefitting both Districts. District No. 2 will financially support the repayment of bonds and other obligations incurred in connection with the completion, operation, maintenance and repair of public improvements and the management, administration and provision of services by District No. 1.

Notes to Financial Statements December 31, 2019

#### Improvement and Escrow Agreement

On June 9, 2016, the District entered into an Improvement and Escrow Agreement with the Investor and Melody Homes, ("Melody"), and Heritage Title Company, Inc., ("Escrow Agent"). Melody has agreed to purchase 234 lots within the District No. 2. The Investor has agreed to construct, install and obtain acceptance by all applicable governmental entities of North / South drainage system and Ditmars Road Extension. Per this agreement, the Investor deposited \$2,743,026 with the Escrow Agent to fund the cost of the improvements on behalf of the District. The moneys were treated as Investor contributions on the Income Statement. As of December 31, 2019, the Investor has contributed \$6,099,054 for the project which also includes the addition of the East / West Drainage project and several approved change orders.

#### **Property Owner Contribution Agreement**

In 2016, the District entered into a Property Owner Contribution Agreement with the Investor. The District has entered into certain contracts for the construction of the Crystal Valley Parkway improvements, (the "Westbound Lanes"). Since the District does not have the funding to complete the Westbound Lanes, the Investor has agreed to contribute to the District the funds not to exceed \$3,066,710 unless there are any change orders that would increase the contract and the Investor does not object, the funds contributed may increase. The moneys were treated as Investor contributions on the Income Statement. As of December 31, 2019, the Investor has contributed \$3,602,538.

#### Property Owner Contribution Agreement

On August, 23, 2016, the District entered into a Property Owner Contribution Agreement with the Investor. The District has entered into certain contracts for the construction of the retaining wall and overlot grading, ("Filing 12 Improvements"). Since the District does not have the funding to complete the Filing 12 Improvements, the Investor has agreed to contribute to the District the funds not to exceed \$984,401 unless there are any change orders that would increase the contract and the Investor does not object, the funds contributed may increase. The moneys were treated as Investor contributions on the Income Statement. As of December 31, 2019, the Investor has contributed \$1,624,435.

#### Note 6: <u>Tax, Spending and Debt Limitations</u>

Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer Bill of Rights ("TABOR"), contains tax, spending, revenue and debt limitations which apply to the State of Colorado and all local governments.

Spending and revenue limits are determined based on the prior year's Fiscal Year Spending adjusted for allowable increases based upon inflation and local growth. Fiscal Year Spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenue in excess of the Fiscal Year Spending limit must be refunded unless the voters approve retention of such revenue.

#### Notes to Financial Statements December 31, 2019

TABOR requires local governments to establish Emergency Reserves. These reserves must be at least 3% of Fiscal Year Spending (excluding bonded debt service). Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls, or salary or benefit increases.

The District's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate Fiscal Year Spending limits will require judicial interpretation.

On November 6, 2001, a majority of the District's electors authorized the District to collect and spend or retain in a reserve all currently levied taxes and fees of the District without regard to any limitations under Article X, Section 20 of the Colorado Constitution.

#### Note 7: <u>Risk Management</u>

Except as provided in the Colorado Governmental Immunity Act, 24-10-101, et seq., CRS, the District may be exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors or omissions; injuries to agents; and natural disasters. The District has elected to participate in the Colorado Special Districts Property and Liability Pool ("Pool") which is an organization created by intergovernmental agreement to provide common liability and casualty insurance coverage to its members at a cost that is considered economically appropriate. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

The District pays annual premiums to the Pool for auto, public officials' liability, and property and general liability coverage. In the event aggregated losses incurred by the Pool exceed its amounts recoverable from reinsurance contracts and its accumulated reserves, the District may be called upon to make additional contributions to the Pool on the basis proportionate to other members. Any excess funds which the Pool determines are not needed for purposes of the Pool may be returned to the members pursuant to a distribution formula.

#### Note 8: <u>Reconciliation of Government-Wide Financial Statements and Fund Financial</u> <u>Statements</u>

The <u>Governmental Funds Balance Sheet/Statement of Net Position</u> includes an adjustments column. The adjustments have the following elements:

1) capital improvements used in government activities are not financial resources and, therefore are not reported in the funds; and

Notes to Financial Statements December 31, 2019

The <u>Governmental Funds Statement of Revenues</u>, <u>Expenditures</u>, <u>and Changes in Fund</u> <u>Balances/Statement of Activities</u> includes an adjustments column. The adjustments have the following elements:

1) governmental funds report capital outlays as expenditures, however, in the statement of activities, the costs of those assets are held as construction in process pending transfer to other governmental entities or depreciated over their useful lives;

#### SUPPLEMENTAL INFORMATION

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -DEBT SERVICE FUND For the Year Ended December 31, 2019

			Variance
	Original and		Favorable
	Final Budget	Actual	<u>(Unfavorable)</u>
REVENUES			
Property taxes	\$ -	\$ -	\$ -
Specific ownership taxes	-	-	-
Transfer from District 2	-	-	-
Interest income			
Total Revenues			
EXPENDITURES			
Bond interest expense	-	-	-
Bond principal expense	-	-	-
Transfer to District 2	117,303	117,303	-
Paying agent fees	-	-	-
Treasurer's fees			
Total Expenditures	117,303	117,303	
NET CHANGE IN FUND BALANCE	(117,303)	(117,303)	-
FUND BALANCE:			
BEGINNING OF YEAR	117,303	117,303	
END OF YEAR	<u>\$</u>	<u>\$                                    </u>	<u> </u>

The notes to the financial statements are an integral part of these statements.

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -CAPITAL PROJECTS FUND For the Year Ended December 31, 2019

				Variance
	Original and			Favorable
	<u>Final Budget</u>	<u>Actual</u>	<u>(U</u>	nfavorable)
REVENUES				
Interest income	\$ 2,000	\$ 5,439	\$	3,439
System development fees	396,900	 652,680		255,780
Total Revenues	398,900	 658,119		259,219
EXPENDITURES				
Capital improvements	3,396,900	54,765		3,342,135
Miscellaneous	2,000	 475		1,525
Total Expenditures	3,398,900	 55,240		3,343,660
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,000,000)	602,879		3,602,879
	(3,000,000)	002,077		5,002,075
OTHER FINANCING SOURCES (USES)				
Investor contributions	3,000,000	 		(3,000,000)
Total Other Financing Sources (Uses)	3,000,000	 		(3,000,000)
NET CHANGE IN FUND BALANCE	-	602,879		602,879
FUND BALANCE:				
BEGINNING OF YEAR		 5,401,837		5,401,837
END OF YEAR	<u>\$</u>	\$ 6,004,716	\$	6,004,716

The notes to the financial statements are an integral part of these statements.

#### EXHIBIT B 2019 Budget

#### CRYSTAL VALLEY METROPOLITAN DISTRICT NO. 1 2019 BUDGET MESSAGE

Attached please find a copy of the adopted 2019 budget for the Crystal Valley Metropolitan District No. 1.

The Crystal Valley Metropolitan District No. 1 has adopted three funds, a General Fund to provide for the payment of general operating expenditures; and a Capital Projects Fund to provide for the estimated infrastructure costs that are to be built for the benefit of the District, and a Debt Service Fund to provide for payments on the general obligation loans.

The District's accountants have utilized the modified accrual basis of accounting and the budget has been adopted after proper postings, publications and public hearing.

The primary sources of revenue for the District in 2019 will be transfers from Crystal Valley Metropolitan District No. 2, system development fees and investor contributions. The District intends to impose a 60.284 mill levy on the property within the District for 2019, which will be dedicated to the General Fund.

#### Crystal Valley Metropolitan District No. 1 Adopted Budget General Fund For the Year ended December 31, 2019

	Actual <u>2017</u>	Adopted Budget <u>2018</u>	Actual <u>6/30/2018</u>	Estimate <u>2018</u>	Adopted Budget <u>2019</u>
Beginning fund balance	17,436	258,316	14,970	14,970	771,382
Revenues:					
Property taxes	497	3,166	3,145	3,166	4,191
Specific ownership taxes	55	253	160	253	634
Transfer from District No. 2	65,000	550,069	8,800	811,815	442,376
Other income	-	-	49	49	-
Interest income			12	50	-
Total revenues	65,552	553,488	12,166	815,333	447,201
Total funds available	82,988	811,804	27,136	830,303	1,218,583
Expenditures:					
Accounting / audit	31,866	35,000	8,927	20,000	35,000
Legal	32,731	35,000	12,011	35,000	35,000
Insurance	3,028	3,500	3,374	3,374	7,000
Miscellaneous	386	500	90	500	500
Treasurer fees	7	47	47	47	63
Contingency		735,537			1,138,695
Emergency reserve (3%)	<u> </u>	2,220	<u> </u>	-	2,325
Total expenditures	68,018	811,804	24,449	58,921	1,218,583
Ending fund balance	14,970		2,687	771,382	-
Assessed valuation		52,520			69,520
Mill Levy		60.284			60.284

#### Crystal Valley Metropolitan District No. 1 Adopted Budget Capital Projects Fund For the Year ended December 31, 2019

	Actual <u>2017</u>	Adopted Budget <u>2018</u>	Actual <u>6/30/2018</u>	Estimate <u>2018</u>	Adopted Budget <u>2019</u>
Beginning fund balance	4,368,396	<u> </u>	4,836,631	4,836,631	<u> </u>
Revenues:					
Interest income	2,911	1,000	-	-	2,000
System development fees (180 units @ 2205/SFE)	520,980	167,580	425,265	637,898	396,900
Investor contribution	5,636,599	8,239,441	26,461	2,933,492	3,000,000
Total revenues	6,160,490	8,408,021	451,726	3,571,390	3,398,900
Total funds available	10,528,886	8,408,021	5,288,357	8,408,021	3,398,900
F and M and					
Expenditures:			40.000		
Capital expenditures	5,692,255	8,406,021	10,668	8,406,021	3,396,900
Miscellaneous		2,000		2,000	2,000
Total expenditures	5,692,255	8,408,021	10,668	8,408,021	3,398,900
Ending fund balance	4,836,631		5,277,689		
	7,000,001		3,211,000		

#### Crystal Valley Metropolitan District No. 1 Adopted Budget Debt Service Fund For the Year ended December 31, 2019

	Actual 2017	Adopted Budget <u>2018</u>	Actual <u>6/30/2018</u>	Estimate <u>2018</u>	Adopted Budget <u>2019</u>
Beginning fund balance	101,029	116,110	117,303	117,303	117,303
Revenues:					
Property taxes	2,285	-			
Specific ownership taxes	252	-			
Fire station fees (60 * \$300/ISFE)	16,800				
Transfer from Dist. No 2	5,695,455	-			
Interest income	1	-	-	-	-
Total revenues	5,714,793	-		<u> </u>	-
Total funds available	5,815,822	116,110	117,303	117,303	117,303
Expenditures:					
Payoff Series 2004B Bonds	5,695,485	-			
Treasurer fees	34				-
Payoff developer notes					-
Transfer to Dist 2		-			117,303
Trustee / paying agent fees	3,000	<u> </u>		<u> </u>	<u> </u>
Total expenditures	5,698,519	<u> </u>	<u> </u>	<u> </u>	117,303
Ending fund balance	117,303	116,110	117,303	117,303	-
Assessed valuation	:	52,520		:	69,520
Mill Levy	-	-		-	-
Total Mill Levy	-	60.284			60.284

#### EXHIBIT C 2019 Assessed Valuation

#### CERTIFICATION OF VALUATION BY DOUGLAS COUNTY ASSESSOR

Name of Jurisdiction: 4200 - Crystal Valley Metro District 1

IN DOUGLAS COUNTY ON 11/21/2019

New Entity: No

	USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5	.5% LIMIT) ONLY
	IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSI VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2019 IN DOUGLAS COUNTY. COLORADO	ESSOR CERTIFIES THE TOTAL
1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$69,520
2.	CURRENT YEAR'S GROSS TOTALTAXABLE ASSESSED VALUATION: *	<u>\$71,720</u>
3.	LESS TIF DISTRICT INCREMENT, IF ANY:	<u>\$0</u>
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	<u>\$71,720</u>
5.	NEW CONSTRUCTION: **	<u>\$0</u>
c	INCREASED PRODUCTION OF PRODUCING MINES: #	
		<u>\$0</u>
		<u>\$0</u>
	PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	<u>\$0</u>
	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND (29-1-301(1)(b) C.R.S.):	<u>\$0</u>
10.	TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	<u>\$0.00</u>
	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	<u>\$0.00</u>
	nis value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b),Colo. ew construction is defined as: Taxable real property structures and the personal property connected with the structure.	
	risdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the value ulation.	es to be treated as growth in the limit
## J	lurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit	calculation.
	USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY	
	ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. FAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2019 IN DOUGLAS COUNTY, COLORADO ON AUGUS	
1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	<u>\$5,592</u>
	ADDITIONS TO TAXABLE REAL PROPERTY:	
2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	<u>\$0</u>
3.	ANNEXATIONS/INCLUSIONS:	<u>\$0</u>
4.	INCREASED MINING PRODUCTION: %	<u>\$0</u>
5.	PREVIOUSLY EXEMPT PROPERTY:	<u>\$0</u>
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	<u>\$0</u>
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	<u>\$0</u>
	(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omittee	
	DELETIONS FROM TAXABLE REAL PROPERTY:	
8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	<u>\$0</u>
9.	DISCONNECTIONS/EXCLUSION:	<u>\$0</u>
10.	PREVIOUSLY TAXABLE PROPERTY:	<u>\$0</u>
@ T	his includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real prope	erty.
! Co	nstruction is defined as newly constructed taxable real property structures.	
% Ir	ncludes production from new mines and increases in production of existing producing mines.	
	ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:>	\$ <u>0</u>
_	NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEN	

#### EXHIBIT D 2020 Budget

# **RESOLUTION ADOPTING BUDGET, IMPOSING MILL LEVY AND APPROPRIATING FUNDS**

(2020)

The Board of Directors of Crystal Valley Metropolitan District No. 1 (the "Board"), Town of Castle Rock, Colorado (the "District") held a regular meeting at 2160 Fox Haven Drive, Castle Rock, CO, Colorado, on Wednesday, November 20, 2019, at the hour of 5:00 P.M.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with § 29-1-106, C.R.S.

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# NOTICE AS TO PROPOSED 2020 BUDGET

## NOTICE OF PUBLIC HEARING ON THE PROPOSED 2020 BUDGETS AND NOTICE OF PUBLIC HEARING ON THE AMENDED 2019 BUDGETS

NOTICE IS HEREBY GIVEN that proposed 2020 budgets have been submitted to the Boards of Directors (the "Boards") of the CRYSTAL VALLEY METROPOLITAN DISTRICT NOS. 1 & 2 (the "Districts"). A copy of each of the proposed budgets is on file in the office of Simmons & Wheeler, P.C., 304 Inverness Way South, Suite 490, Englewood, Colorado, where the same are open for public inspection.

NOTICE IS FURTHER GIVEN that amendments to the 2019 budgets have been submitted to the Districts. A copy of each of the proposed amended budgets is on file in the office of Simmons & Wheeler, P.C., 304 Inverness Way South, Suite 490, Englewood, Colorado, where the same are open for public inspection.

Such proposed budgets and amended budgets will be considered at a public hearing during a joint meeting of the Districts to be held at 2160 Fox Haven Drive, Castle Rock, Colorado, on Wednesday, November 20, 2019 at 5:00 P.M. Any interested elector of the Districts may file or register any objections to the proposed budgets or amended budgets at any time prior to final adoption of the budgets and amended budgets by the governing body of the District.

BY ORDER OF THE BOARDS OF DIRECTORS: CRYSTAL VALLEY METROPOLITAN DISTRICT NOS. 1 & 2

# /s/ WHITE BEAR ANKELE TANAKA & WALDRON Attorneys at Law

Published in: *The Douglas County News-Press* Published on: November 14, 2019

## A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING ON THE LAST DAY OF DECEMBER 2020.

WHEREAS, the Board has authorized its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 20, 2019, interested electors were given the opportunity to file or present any objections to said proposed budget at any time prior to final adoption of the budget by the Board.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. <u>Adoption of Budget</u>. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2020. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 1 shall be deemed ratified by the Board.

Section 2. <u>Levy for General Operating Expenses</u>. For the purpose of meeting all general operating expenses of the District during the 2020 budget year, there is hereby levied a tax of 5.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. <u>Levy for Debt Service Obligations</u>. For the purposes of meeting all debt service obligations of the District during the 2020 budget year, there is hereby levied a tax of 0.000

mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. <u>Levy for Contractual Obligation Expenses</u>. For the purposes of meeting all contractual obligations of the District during the 2020 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. <u>Levy for Capital Project Expenses</u>. For the purposes of meeting all capital project obligations of the District during the 2020 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. <u>Certification to County Commissioners</u>. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of Douglas County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 7. <u>Appropriations</u>. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

Section 8. <u>Filing of Budget and Budget Message</u>. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

Section 9. <u>Budget Certification</u>. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

#### [Remainder of page intentionally left blank.]

ADOPTED THIS 20th DAY OF NOVEMBER 2019.

**CRYSTAL VALLEY METROPOLITAN DISTRICT NO. 1** 

Julymond Office

ATTEST:

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON Attorneys at Law

General Counsel to the District

STATE OF COLORADO COUNTY OF DOUGLAS CRYSTAL VALLEY METRPOLITAN DISTRICT NO. 1

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held on Wednesday, November 20, 2019, at 2160 Fox Haven Drive, Castle Rock, Colorado, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this  $\frac{20^{44}}{2019}$  day of <u>November</u> 2019.

P. Joseph /----

# EXHIBIT A

# **BUDGET DOCUMENT**

# **BUDGET MESSAGE**

## CRYSTAL VALLEY METROPOLITAN DISTRICT NO. 1 2020 BUDGET MESSAGE

Attached please find a copy of the adopted 2020 budget for the Crystal Valley Metropolitan District No. 1.

The Crystal Valley Metropolitan District No. 1 has adopted three funds, a General Fund to provide for the payment of general operating expenditures; a Capital Projects Fund to provide for the estimated infrastructure costs that are to be built for the benefit of the District; and a Debt Service Fund to provide for payments on the general obligation loans.

The District's accountants have utilized the modified accrual basis of accounting and the budget has been adopted after proper postings, publications and public hearing.

The primary sources of revenue for the District in 2020 will be transfers from Crystal Valley Metropolitan District No. 2, system development fees and investor contributions. The District intends to impose a 5.000 mill levy on the property within the District for 2020, which will be dedicated to the General Fund.

#### Crystal Valley Metropolitan District No. 1 Adopted Budget General Fund For the Year ended December 31, 2020

	Actual <u>2018</u>	Adopted Budget <u>2019</u>	Actual <u>6/30/2019</u>	Estimate <u>2019</u>	Adopted Budget <u>2020</u>		
Beginning fund balance	<u>\$ 14,970</u>	<u>\$771,382</u>	\$ -	<u>\$</u>	<u>\$ -</u>		
Revenues:							
Property taxes	3,145	4,191	4,170	4,191	359		
Specific ownership taxes	335	634	193	634	29		
Transfer from District No. 2	35,474	442,376	29,526	50,000	1,491,354		
Other income	49	-	-	-	-		
Interest income	65		1,511	1,750	1,000		
Total revenues	39,068	447,201	35,400	56,575	1,492,742		
Total funds available	54,038	1,218,583	35,400	56,575	1,492,742		
Expenditures:							
Accounting / audit	27,227	35,000	13,216	26,877	35,000		
Legal	23,240	35,000	12,609	26,218	35,000		
Election expenses	-	-	-	-	10,000		
Insurance	3,374	7,000	3,267	3,267	4,500		
Miscellaneous	150	500	70	150	500		
Treasurer fees	47	63	62	63	5		
Contingency	-	1,138,695	-	-	1,405,187		
Emergency reserve (3%)		2,325			2,550		
Total expenditures	54,038	1,218,583	29,224	56,575	1,492,742		
Ending fund balance	<u>\$</u>	<u>\$</u>	<u>\$6,176</u>	<u>\$ -</u>	<u>\$ -</u>		
Assessed valuation		<u>\$ 69,520</u>			<u>\$71,720</u>		
Mill Levy		60.284			5.000		

#### Crystal Valley Metropolitan District No. 1 Adopted Budget Capital Projects Fund For the Year ended December 31, 2020

	Actual <u>2018</u>		Adopted Budget <u>2019</u>		Actual <u>6/30/2019</u>		Estimate <u>2019</u>			Adopted Budget <u>2020</u>
Beginning fund balance	\$	4,836,631	\$	-	\$	5,401,837	\$	5,401,837	\$	-
Revenues:										
Interest income		4,561		2,000		2,676		-		2,000
System development fees (180 units @ 2205/S		641,355		396,900		255,780		396,900		396,900
Investor contribution		-		3,000,000		-		-		3,000,000
Total revenues		645,916		3,398,900		258,456		396,900		3,398,900
Tetel for de sur lleble		F 400 F 47		0.000.000		F 000 000		F 700 707		0.000.000
Total funds available		5,482,547		3,398,900		5,660,293		5,798,737	_	3,398,900
Expenditures:										
Capital expenditures		80,635		3,396,900		6,129		5,796,737		3,396,900
Miscellaneous		75		2,000		125		2,000		2,000
Total expenditures		80,710		3,398,900		6,254		5,798,737		3,398,900
Ending fund balance	\$	5,401,837	\$	-	\$	5,654,039	\$	-	\$	-

#### Crystal Valley Metropolitan District No. 1 Adopted Budget Debt Service Fund For the Year ended December 31, 2020

	Actual <u>2018</u>		Adopted Budget <u>2019</u>		Actual <u>6/30/2019</u>		Estimate <u>2019</u>		Adopted Budget <u>2020</u>
Beginning fund balance	\$	117,303	\$	117,303	\$	117,303	\$	117,303	\$ -
Revenues:									
Property taxes		-		-		-		-	-
Specific ownership taxes		-		-		-		-	-
Fire station fees (60 * \$300/ISFE)		-		-		-		-	-
Transfer from Dist. No 2		-		-		-		-	-
Interest income		-		-		-		-	 
Total revenues		-		-		-		-	 -
Total funds available		117,303		117,303		117,303		117,303	 
Expenditures:									
Payoff Series 2004B Bonds		-		-		-		-	-
Treasurer fees		-		-		-		-	-
Payoff developer notes		-		-		-		-	-
Transfer to Dist 2		-		117,303		-		117,303	-
Trustee / paying agent fees		-		-		-		-	 -
Total expenditures		-		117,303		-		117,303	 -
Ending fund balance	\$	117,303	\$	-	\$	117,303	\$	-	\$ -
Assessed valuation			\$	69,520					\$ 71,720
Mill Levy				-					 -
Total Mill Levy				60.284					 5.000

# **EXHIBIT E** Current Fee Resolution

## SECOND AMENDED AND RESTATED JOINT RESOLUTION CONCERNING IMPOSITION OF DISTRICT DEVELOPMENT FEE

WHEREAS, pursuant to an order of District Court of Douglas County, Colorado, Crystal Valley Metropolitan District Nos. 1 and 2 (collectively, the "Districts") have been duly and validly created as metropolitan districts in accordance with all applicable law; and

WHEREAS, the Districts are authorized pursuant to C.R.S. Section 32-1-1001(1)(j) to fix fees, rates, tolls, charges and penalties for services or facilities provided by the Districts which, until paid, shall constitute a perpetual lien on and against the property served; and

WHEREAS, the Districts' Consolidated Service Plan ("Service Plan") similarly empowers the imposition of such fees and rates for services and facilities provided by the Districts; and

WHEREAS, on June 4, 2001, the Districts adopted and approved the Joint Resolution Concerning Imposition of District Development Fee (the "Resolution") which imposed certain development fees and charges against property within the boundaries of the Districts (the "Development Fees"), as recorded in the Douglas County Clerk and Recorders records at reception number 2003027696, which was amended and restated on or about December 2, 2009; and

WHEREAS, the Districts are parties to a District Facilities Construction and Services Agreement, dated as of June 4, 2001, as amended (the "Master IGA"), which Master IGA provides that District No. 1 shall own, operate, maintain, construct all public facilities benefitting the Districts and that District No. 2 will fund all such activities from the proceeds of bonds or property taxes; and

WHEREAS, pursuant to the Master IGA, all fees and charges are imposed by District No. 1 for services and facilities provided to or for the benefit of District No. 2; and

WHEREAS, the Board of Directors of District No. 1 desires to restate the provisions of the Resolution to provide for differential rates for single and multi-family products and further clarify the circumstances under which the Development Fee may be increased or decreased.

NOW, THEREFORE, be it resolved by the Board of Directors of the District No. 1 as follows:

#### COVENANTS AND AGREEMENTS

1. <u>Amendment and Restatement of Fee Resolution</u>. The Fee Resolution is hereby amended and restated in its entirety with this Resolution.

2. <u>Imposition of Fees.</u> As of the effective date hereto, District No. 1 authorizes imposition of all fees and charges established hereunder against all property as is now and in the future within the boundaries of District No. 1 and District No. 2, as such boundaries may be adjusted in the future ("Legal Boundaries").

- a. <u>Residential Property</u>. A one-time "Development Fee" is hereby established for all residential dwelling units within the Legal Boundaries of the Districts.
  - i. <u>Residential Detached Dwelling Units</u>. The Development Fee for all residential detached dwelling units shall be set hereunder at the rate of \$2,100.
  - ii. <u>Multi-family Attached Dwelling Units.</u> The Development Fee for all multi-family attached dwelling units shall be set hereunder at the rate of \$1,260.
- b. <u>Commercial Property.</u> A one-time "Development Fee" is hereby established for all property within the Legal Boundaries developed for commercial uses at an SFE rate of \$2,100 and shall be applied to all such commercial property on the basis of 4 SFEs per each acre of commercial property or \$8,400 per acre of zoned commercial property.
- c. The Development Fees established hereunder shall be subject to increase at the discretion of the Board of Directors of District No. 1 on an annual basis as part of the next succeeding year's budget. Any such increases shall be limited to five percent (5%) rounded to the nearest twenty-five dollars (\$25.00) on January 1 of each year commencing January 1, 2012 until no further single or multi-family dwelling units or commercial property remain to be constructed within the Districts.

3. <u>Due at Building Permit.</u> All Development Fees shall be due not later than the date a building permit is obtained by the owner of any portion of the property within the Districts upon which a dwelling unit or commercial property may be constructed. The amount of each Development Fee due hereunder shall be at the rate in effect at the time of that the building permit is obtained.

4. <u>Penalties for Late Payment.</u> Any Fee that is not paid in full within ten (10) days after the scheduled due date may be assessed a late fee of \$25 per month, not to exceed twenty-five percent (25%) of the amount due, pursuant to §29-1-1102(3), C.R.S. The District may also apply interest to the outstanding fee, exclusive of assessed late fees, at the rate of eighteen (18%) per annum pursuant to §29-1-1102(7), C.R.S.

5. <u>Decrease of Development Fee.</u> Development Fees established hereunder are intended for use in connection with costs of District facilities and services. The Districts are parties to a Prepaid Development Fee Agreement, dated as of December 15, 2005, under which Crystal Valley Development Company LLC ("CVDC") has purchased and hold Certificates for 108 prepaid development fees (the "Prepaid Fees"). Development fees required to be paid hereunder shall first be applied for redemption of the Prepaid Fees by CVDC until no further Prepaid Fees are outstanding. By signature below, the Districts further acknowledge and represent that after

application of the Development Fees for redemption of the Prepaid Fees, the next \$300,000 of Development Fees collected shall be placed in an escrow account for necessary funding associated with construction of the I-25 Interchange at Crystal Valley Parkway (the "Interchange Escrow"). If the District determines in its sole discretion that funding of the Interchange Escrow is not necessary or is necessary in an amount less than \$300,000, all Development Fees thereafter received shall constitute a pledged revenue source for payment subordinate indebtedness of the Districts. Any decrease in the Development Fees established hereunder shall not be permitted without the prior written consent of at least 75% of subordinate bondholders, including those individuals or entities that hold multi-fiscal year loans, promissory notes or other financial obligations of the Districts. The lien of such pledge shall be valid, binding, and enforceable as against all persons having claims of any kind in tort, contract, or otherwise against the District irrespective of whether such persons have notice of the lien.

6. <u>Perpetual Lien.</u> All fees contemplated herein shall, until paid, constitute a perpetual lien on and against the property served or to be served by any improvements provided by the Districts. All such liens shall be in a senior position as against all other liens of record affecting the property served or benefited, or to be served or benefited by improvements of the Districts and shall run with the Property and remain in effect as to any portion of such property as to which the appropriate fee has not been paid. All liens contemplated herein may be foreclosed in any manner authorized by law at such time as the Districts may determine that Fees hereunder have not been paid as required.

7. <u>Prepayment Agreements.</u> The Districts may enter into agreements for the prepayment of Development Fees in order to permit property owners to avoid scheduled increases in the Development Fee. The rate for such prepaid Development fees shall be the rate of the thencurrent Development Fee at the time of prepayment rather than the rate in effect at the time a building permit is obtained for the dwelling unit to which such prepaid Development Fee shall be allocated.

7. <u>Amendment.</u> The Districts may raise the amount of the Development Fee set hereunder when, in the Districts discretion, inflation or other budgetary factors so require.

8. <u>Validity.</u> Invalidation of any of the provisions of this Resolution or of any paragraph, sentence, clause, phrase, or word herein, or the application thereof in any given circumstance, shall not affect the validity of any other provision of this Resolution.

[Remainder of Page Intentionally Blank].

ADOPTED AND APPROVED this // day of \_\_\_\_\_\_2011.

CRYSTAL VALLEY METROPOLITAN . -**DISTRICT NO. 1** own, President Gregør ATTEST: Secretar **ACKNOWLEDGED AND AGREED TO: CRYSTAL VALLEY METROPOLITAN DISTRICT NO. 2** Brown, President Gregory ATTEST: Secretar

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