



# CHATFIELD SOUTH WATER DISTRICT

c/o Special District Solutions, Inc.

2370 Antelope Ridge Trail

Parker, CO 80138

303-662-1999

<https://chatfieldsouthwd.colorado.gov/>

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## Annual District Report for 2023

The Chatfield South Water District (the “District”) is a Title 32 Special District that was established on May 28, 1997 to provide an organized method to finance, engineer, and construct a domestic water system, including residential connections for the Braley Acres, Plum Creek Acres, View Ridge, and Sunshine Acres subdivisions located in unincorporated Douglas County. The District is wholly located within Douglas County, CO.

The following report is hereby submitted.

1. Boundary Changes - There have been no recent changes made or proposed to the District’s boundaries as of December 31, 2023.
2. Intergovernmental Agreements - The District is a party to an Intergovernmental Agreement with Denver Water for the provision of potable water, and the Centennial Water & Sanitation District for the provision of emergency water if needed.
3. Litigation Involving Public Improvements - The District is not currently involved in any legal actions or litigations, and management has no knowledge of any pending actions.
4. Public Improvements – There have been no new public improvements within the District as of December 31, 2023.
5. Facilities and Improvements Constructed – No facilities or improvements have been constructed by the District as of December 31, 2023.
6. Assessed Valuation - The Current Assessed valuation of the District is \$10,349,060 and the District’s mill levy has been certified for fiscal year 2024 at 5.000 mills.
7. Copies of the following District documents are attached to this report:
  - 2024 Budget
  - 2023 Certification of Values (for Budget year 2024)
  - 2024 Certification of Tax Levies
  - 2023 Audit Exemption Application

Please direct any questions regarding the District or this report to the District’s Manager, Mr. Kurt C. Schlegel, at [kurt@SpecialDistrictSolutions.com](mailto:kurt@SpecialDistrictSolutions.com) or 303-662-1999.

**CHATFIELD SOUTH WATER DISTRICT**

**RESOLUTION 2023-12-04**

**A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND  
APPROPRIATION OF FUNDS FOR FISCAL YEAR 2024**

**A. A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE CHATFIELD SOUTH WATER DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.**

**WHEREAS**, a proposed budget for ensuing year 2024 was provided to the Board of Directors ("Directors") of the Chatfield South Water District on October 9, 2023, for its consideration; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 6, 2023 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves so that the budgets remain in balance, as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHATFIELD SOUTH WATER DISTRICT:**

Section 1. That the attached budget as submitted and summarized by fund is approved and adopted as the budget of the District for the 2024 budget year.

Section 2. That the budget hereby approved and adopted shall be signed by the President and Secretary and made a part of the public records of the District.

**B. A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CHATFIELD SOUTH WATER DISTRICT FOR THE 2024 BUDGET YEAR.**

**WHEREAS**, the Board has adopted the District's annual budget in accordance with the Local Government Budget Law; and

**WHEREAS**, the Board has made provision therein for revenues in an amount equal to, or greater than, the total proposed expenditures as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues and reserves provided in the budgets to and for the purposes described below, so as not to impair the operations of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CHATFIELD SOUTH WATER DISTRICT:**

That the following sums are hereby appropriated from the revenue of each Fund, to each Fund, for the purposes stated:

**General Fund:**

Current Operating Expenses	\$133,026
Other Expenditures	\$ 0
Capital Projects	\$ 20,000
Debt Service	\$ 0

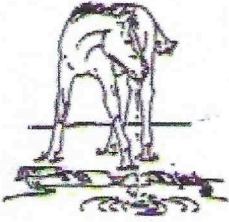
**ADOPTED AND APPROVED** this 6<sup>th</sup> day of December, 2023.

**CHATFIELD SOUTH WATER DISTRICT**

DocuSigned by:  
*Donna Fleischer*  
By \_\_\_\_\_  
4246D68133C6420  
Donna Fleischer, President

**ATTEST:**

DocuSigned by:  
*Evan Ela*  
\_\_\_\_\_  
16B3F0E22188434  
Evan Ela, Secretary



# CHATFIELD SOUTH WATER DISTRICT

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## 2024 BUDGET MESSAGE

### Services Provided:

Through its Service Plan, the Chatfield South Water District, (the “District”) was formed in November 1997 to provide water service to residents within the Chatfield South Water District’s service area.

### Revenue:

The source of funds for District Administration in 2024 is Ad Valorem taxes. The District certified a mill levy of 5.000 mills for the 2024 budget year for administrative expenses, which will yield \$51,745 in property tax revenue.

The District approves water rates annually and invoices its customers each billing period for the cost of water used through each water meter as well as a pre-determined Service Fee. These revenues are then used to fund District Water Supply Operations.

### Expenditures:

Administrative expenses will be primarily for legal services, utility billing, insurance premiums, management, audit, and accounting costs.

Operational expenditures will be primarily for the delivery of potable water, water quality testing, engineering, system maintenance, and Capital improvements.

### Accounting Method:

The District prepares its budget on the modified accrual basis of accounting.



**Chatfield South Water District  
ADOPTED 2024 BUDGET**

**GENERAL FUND**

	<b>2022 ACTUAL</b>	<b>2023 ANNUAL BUDGET</b>	<b>ADOPTED 2024 BUDGET</b>
<b>REVENUES</b>			
301 - Property Taxes	41,409	\$ 40,927	\$ 51,745
302 - Specific Ownership Tax	3,662	2,455	3,105
303 - Water Revenue	54,191	54,000	55,000
305 - Service Fees	47,265	50,760	50,400
306 - Late Fees	817	0	0
312 - Interest Income	4,523	1,000	15,000
320 - Transfer Fees	200	500	0
325 - Miscellaneous Income	10,784	0	0
<b>TOTAL REVENUES</b>	<b>\$ 162,851</b>	<b>\$ 149,642</b>	<b>\$ 175,250</b>
<b>EXPENDITURES</b>			
<b><u>Operations:</u></b>			
505 - Audit Fees	\$ 6,250	\$ 500	\$ 500
506.4 - Bank Charges	10	0	0
508 - Director's Fees/Expenses	2,298	3,000	3,000
509 - Dues & Subscriptions	749	500	500
513 - Elections	50	5,000	0
515 - Engineering	4,841	5,000	5,000
535 - Insurance & Bonds	3,746	4,000	4,300
540 - Legal	434	1,500	1,500
543 - Management & Accounting	21,667	20,000	18,000
545 - Miscellaneous	100	0	0
573 - Repairs & Maintenance	910	8,000	8,000
582 - Treasurer Fees	622	620	776
585 - Utilities	242	1,200	350
585.1 - Utility Locating (UNCC & Diversified)	4,842	5,000	5,000
585.2 - Utility Billing	3,742	4,200	4,000
586 - Water Purchase	45,696	52,000	52,000
586.2 - Water Testing	2,781	1,700	1,700
586.3 - Water Operation	7,629	4,000	4,000
586.4 - Meter Reading (Beacon)	690	350	1,900
586.5 - Meter Reading Work Station Hosting	13,258	0	0
586.6 - Water Meter Fee from Denver	0	14,400	15,000
Website	0	0	1,000
586.7 - Tools & Supplies	729	1,500	1,500
598 - Emergency Reserve	0	5,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 121,286</b>	<b>\$ 137,470</b>	<b>\$ 133,026</b>
Excess (deficit) of Revenues Over Expenditures	41,565	12,172	42,224
<b>OTHER FINANCING USES</b>			
925 Transfer to Capital Fund	\$ 60,000	\$ 100,000	\$ 100,000
<b>Total other financing uses</b>	<b>60,000</b>	<b>100,000</b>	<b>100,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (18,435)</b>	<b>\$ (87,828)</b>	<b>\$ 142,224</b>
FUND BALANCE - BEGINNING OF YEAR	\$ 531,679	\$ 467,488	\$ 451,178
FUND BALANCE - END OF YEAR	\$ 513,244	\$ 379,660	\$ 393,402

**Chatfield South Water District**  
**ADOPTED 2024 BUDGET**  
**CAPITAL PROJECTS FUND**

	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>ADOPTED 2024 BUDGET</b>
<b>REVENUES</b>			
Transfer from General Fund	\$ 60,000	\$ 100,000	\$ 100,000
304 - Tap Fees	0	38,800	0
312 - Interest Income	3,646	1,600	8,000
<b>TOTAL REVENUES</b>	<b>\$ 63,646</b>	<b>\$ 140,400</b>	<b>\$ 108,000</b>
<b>EXPENDITURES</b>			
<b><u>Capital</u></b>			
Development Costs	\$ 14,297	\$ -	\$ -
Capital Improvements	0	0	0
Emergency Potable Water Interconnection	267,233	0	0
Engineering	33,850	40,000	20,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 315,380</b>	<b>\$ 40,000</b>	<b>\$ 20,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (251,734)</b>	<b>\$ 100,400</b>	<b>\$ 88,000</b>
FUND BALANCE - BEGINNING OF YEAR	\$ 454,414	\$ 154,731	\$ 285,980
FUND BALANCE - END OF YEAR	<u>\$ 202,680</u>	<u>\$ 255,131</u>	<u>\$ 373,980</u>

County Tax Entity Code: 4398

DOLA LGID/SID: 18108

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

**TO The County Commissioners of Douglas County, Colorado  
On behalf of the Chatfield South Water District  
the Board of Directors  
of the Chatfield South Water District**

Hereby officially certifies the following mills to be levied against the taxing entity's **GROSS** assessed valuation of: **\$10,349,060** Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: **\$10,349,060**

**Submitted: Kurt Schlegal for budget/fiscal year 2024**

PURPOSE	LEVY	REVENUE
1. General Operating Expenses	5.000 mills	\$51,745
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction	-0.000 mills	-\$0
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>5.000 mills</b>	<b>\$51,745</b>
3. General Obligation Bonds and Interest	0.000 mills	\$0
4. Contractual Obligations	0.000 mills	\$0
5. Capital Expenditures	0.000 mills	\$0
6. Refunds/Abatements	0.000 mills	\$0
7. Other	0.000 mills	\$0
8. Judgment	0.000 mills	\$0
<b>TOTAL:</b>	<b>5.000 mills</b>	<b>\$51,745</b>

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).** Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.). Use additional pages as necessary.

The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND, CONTRACT, OTHER, AND/OR JUDGMENT:**

**BONDS**

No Bonds Available

**CONTRACTS**

No Contracts Available

**OTHER**

No Other Available

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**JUDGMENT**

No Judgment Available

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**Explanation of Change:**

Generated On Mon, 01 Jan 2024



**CERTIFICATION OF VALUATION BY DOUGLAS COUNTY ASSESSOR**

Name of Jurisdiction: 4398 - Chatfield South Water District

IN DOUGLAS COUNTY ON 12/22/2023

New Entity: No

**USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY**

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2023 IN DOUGLAS COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$8,185,370
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$10,349,060
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$10,349,060
5. NEW CONSTRUCTION: **	\$78,430
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND ( 29-1-301(1)(b) C.R.S.):	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$0.00

\* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

\*\* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

# Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

## Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

**USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY**

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b), C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2023 IN DOUGLAS COUNTY, COLORADO ON AUGUST 25, 2023

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$145,428,546
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$679,272
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$36,580
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
<small>(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)</small>	
DELETIONS FROM TAXABLE REAL PROPERTY:	
8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS: 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
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**NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2023**

IN ACCORDANCE WITH 39-5-128(1.5) C.R.S. THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	\$0
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\*\* The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3), C.R.S.

Colorado Community Media  
750 W. Hampden Ave. Suite 225  
Englewood, CO 80110

Public Notice

NOTICE AS TO PROPOSED 2024 BUDGET  
AND AMENDMENT OF 2023 BUDGET

CHATFIELD SOUTH WATER DISTRICT  
DOUGLAS COUNTY, COLORADO

Chatfield South Water District (SDS) \*\*  
c/o Special District Solutions, Inc.  
2370 Antelope Ridge Trail  
Parker CO 80138

NOTICE IS HEREBY GIVEN, pursuant to Sections 29-1-108 and 109, C.R.S., that a proposed budget has been submitted to the Board of Directors of the Chatfield South Water District (the "District") for the ensuing year of 2024. The necessity may also arise for the amendment of the 2023 budget of the District. Copies of the proposed 2024 budget and 2023 amended budget (if appropriate) are on file in the office of the District's Accountant, Special District Solutions, Inc., 2370 Antelope Ridge Trail, Parker, CO 80138, where same are available for public inspection. Such proposed 2024 budget and 2023 amended budget will be considered at a regular meeting to be held on **Wednesday - December 6, 2023 at 5:00 p.m.** at **11500 N. Roxborough Park Road, Littleton, CO 80125** and virtually at <https://us06web.zoom.us/j/5988306396>, **Meeting ID: 598 830 6396**, or via telephone at **720-707-2699**, then dial **598 830 6396**. Any interested elector within the District may, at any time prior to the final adoption of the 2024 budget or the 2023 amended budget, inspect the 2024 budget and the 2023 amended budget and file or register any objections thereto.

**AFFIDAVIT OF  
PUBLICATION**

State of Colorado        }  
County of Douglas       } ss

This Affidavit of Publication for the Douglas County News Press, a weekly newspaper, printed and published for the County of Douglas, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 11/30/2023, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.

CHATFIELD SOUTH WATER DISTRICT

Kurt C. Schlegel, District Manager

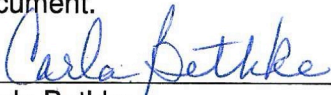
Legal Notice No. 946404  
First Publication: November 30, 2023  
Last Publication: November 30, 2023  
Publisher: Douglas County News-Press



For the Douglas County News-Press

State of Colorado        }  
County of Arapahoe     } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Linda Shapley, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 11/30/2023. Linda Shapley has verified to me that she has adopted an electronic signature to function as her signature on this document.

  
\_\_\_\_\_  
Carla Bethke  
Notary Public  
My commission ends April 11, 2026

CARLA BETHKE  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 20004025550  
MY COMMISSION EXPIRES APRIL 11, 2026



**APPLICATION FOR EXEMPTION FROM AUDIT**

**LONG FORM**

For the Year Ended  
12/31/23  
or fiscal year ended:

Charfield South Water District  
 c/o Special District Solutions, Inc.  
 2370 Antelope Ridge Trl  
 Parker, CO 80138  
 Kurt Schlegel  
 303-622-1999  
 kurt@spesadistrictsolutions.com

**CERTIFICATION OF PREPARER**

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditures are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

**NAME:** Lori A. Cardenas  
**TITLE:** District Accountant  
**FIRM NAME (if applicable):** Autumn Accounting, LLC  
**ADDRESS:** 2404 Elkhorn Ranch St Parker, CO 80138  
**PHONE:** 303-928-4142  
**RELATIONSHIP TO ENTITY:** District Accountant

**PREPARER (SIGNATURE REQUIRED)**

*Lori A. Cardenas*

**DATE PREPARED**

*3/15/2024*

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES  NO

If Yes, date filed:

# PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

\* Indicate Name of Fund  
NOTE: Attach additional sheets as necessary.

Line #	Description	Governmental Funds		Proprietary/Fiduciary Funds	Fund*	Fund*
		Fund*	Fund*			
<b>Assets</b>						
1-1	Cash & Cash Equivalents	\$ 511,687	\$ 282,757	-	\$	-
1-2	Investments	-	-	-	\$	-
1-3	Receivables	\$ 5,767	-	-	\$	-
1-4	Due from Other Entities or Funds	-	\$ 11,184	-	\$	-
1-5	Property Tax Receivable	\$ 51,745	-	-	\$	-
	All Other Assets [specify...]	-	-	-	\$	-
1-6	Lease Receivable (as Lessor)	-	-	-	\$	-
1-7	Deposits	\$ 2,000	-	-	\$	-
1-8	Prepaid Expenses	\$ 3,452	-	-	\$	-
1-9	-	-	-	-	\$	-
1-10	-	-	-	-	\$	-
1-11	<b>TOTAL ASSETS</b> (add lines 1-1 through 1-10)	\$ 574,651	\$ 293,941	-	\$	-
<b>Deferred Outflows of Resources:</b>						
1-12	[specify...]	-	-	-	\$	-
1-13	[specify...]	-	-	-	\$	-
1-14	<b>TOTAL DEFERRED OUTFLOWS</b> (add lines 1-12 through 1-13)	\$ -	\$ -	-	\$	-
1-15	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$ 574,651	\$ 293,941	-	\$	-
<b>Liabilities</b>						
1-16	Accounts Payable	\$ 7,002	\$ -	-	\$	-
1-17	Accrued Payroll and Related Liabilities	-	-	-	\$	-
1-18	Unearned Revenue	-	-	-	\$	-
1-19	Due to Other Entities or Funds	\$ 11,184	-	-	\$	-
1-20	All Other Current Liabilities	-	-	-	\$	-
1-21	<b>TOTAL CURRENT LIABILITIES</b> (add lines 1-16 through 1-20)	\$ 18,186	\$ -	-	\$	-
1-22	All Other Liabilities [specify...]	-	-	-	\$	-
1-23	Rounding	\$ 2	\$ -	-	\$	-
1-24	-	-	-	-	\$	-
1-25	-	-	-	-	\$	-
1-26	-	-	-	-	\$	-
1-27	<b>TOTAL LIABILITIES</b> (add lines 1-21 through 1-26)	\$ 18,188	\$ -	-	\$	-
<b>Deferred Inflows of Resources:</b>						
1-28	Deferred Property Taxes	\$ 51,745	\$ -	-	\$	-
1-29	Lease related (as lessor)	-	-	-	\$	-
1-30	<b>TOTAL DEFERRED INFLOWS</b> (add lines 1-28 through 1-29)	\$ 51,745	\$ -	-	\$	-
<b>Fund Balance</b>						
1-31	Nonspendable Prepaid	\$ 3,452	\$ -	-	\$	-
1-32	Nonspendable Inventory	-	-	-	\$	-
1-33	Restricted [specify...]	-	-	-	\$	-
1-34	Committed [specify...]	-	-	-	\$	-
1-35	Assigned [specify...]	-	-	-	\$	-
1-36	Unassigned:	\$ 501,266	\$ 293,941	-	\$	-
1-37	<b>TOTAL FUND BALANCE</b> (add lines 1-31 through 1-36)	\$ 504,718	\$ 293,941	-	\$	-
1-38	<b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE</b> (add lines 1-27, 1-30 and 1-37)	\$ 574,651	\$ 293,941	-	\$	-

Please use this space to provide explanation of any items on this page





# PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Description	Governmental Funds		Proprietary/Fiduciary Funds	
		Fund*	Fund*	Fund*	Fund*
<b>Expenditures</b>					
3-1	General Government	\$ 111,869	\$ 19,122	\$ -	\$ -
3-2	Judicial	\$ -	\$ -	\$ -	\$ -
3-3	Law Enforcement	\$ -	\$ -	\$ -	\$ -
3-4	Fire	\$ -	\$ -	\$ -	\$ -
3-5	Highways & Streets	\$ -	\$ -	\$ -	\$ -
3-6	Solid Waste	\$ -	\$ -	\$ -	\$ -
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	\$ -	\$ -
3-8	Health	\$ -	\$ -	\$ -	\$ -
3-9	Culture and Recreation	\$ -	\$ -	\$ -	\$ -
3-10	Transfers to other districts	\$ -	\$ -	\$ -	\$ -
3-11	Other (specify...):	\$ -	\$ -	\$ -	\$ -
3-12		\$ -	\$ -	\$ -	\$ -
3-13		\$ -	\$ -	\$ -	\$ -
3-14	Capital Outlay	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ -	\$ -	\$ -	\$ -
3-15	Principal (should match amount in 4-4)	\$ -	\$ -	\$ -	\$ -
3-16	Interest	\$ -	\$ -	\$ -	\$ -
3-17	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -
3-18	Developer Principal Repayments	\$ -	\$ -	\$ -	\$ -
3-19	Developer Interest Repayments	\$ -	\$ -	\$ -	\$ -
3-20	All Other (specify...):	\$ -	\$ -	\$ -	\$ -
3-21		\$ -	\$ -	\$ -	\$ -
3-22	<b>Add lines 3-1 through 3-21</b>	<b>\$ 111,869</b>	<b>\$ 19,122</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL EXPENDITURES</b>				
3-23	Interfund Transfers (In)	\$ -	\$ -	\$ -	\$ -
3-24	Interfund Transfers Out	\$ 60,000	\$ -	\$ -	\$ -
3-25	Other Expenditures (Revenues):	\$ -	\$ -	\$ -	\$ -
3-26	Rounding	\$ 2	\$ 2	\$ -	\$ -
3-27		\$ -	\$ -	\$ -	\$ -
3-28		\$ -	\$ -	\$ -	\$ -
3-29	<b>(Add lines 3-23 through 3-28)</b>	<b>\$ 60,002</b>	<b>\$ 2</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL TRANSFERS AND OTHER EXPENDITURES</b>				
3-30	Excess (Deficiency) of Revenues and Other Financing Sources	\$ -	\$ -	\$ -	\$ -
	Over (Under) Expenditures	\$ (8,527)	\$ 91,261	\$ -	\$ -
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 513,245	\$ 202,680	\$ -	\$ -
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	\$ -	\$ -
3-33	Fund Balance, December 31	\$ 504,718	\$ 293,941	\$ -	\$ -
	Sum of Lines 3-30, 3-31, and 3-32	\$ -	\$ -	\$ -	\$ -
	This total should be the same as line 1-37.	\$ -	\$ -	\$ -	\$ -
	<b>GRAND TOTAL</b>	<b>\$ 130,991</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Please use this space to provide explanation of any items on this page.

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

5



**PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED**

Please use this space to provide any explanations or comments:

YES NO

- 4-1 Does the entity have outstanding debt?  YES  NO
- 4-2 Is the debt repayment schedule attached? If no, **MUST** explain:  YES  NO
- 4-3 Is the entity current in its debt service payments? If no, **MUST** explain:  YES  NO

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ -	\$ -	\$ -
Lease & SBITA** Liabilities (GASB 87 & 96)	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -

- \*\*Subscription Based Information Technology Arrangements
- 4-5 Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]?  YES  NO
- If yes: How much? \$ -
- 4-6 Does the entity intend to issue debt within the next calendar year?  YES  NO
- If yes: How much? \$ -
- 4-7 Does the entity have debt that has been refinanced that it is still responsible for?  YES  NO
- If yes: What is the amount outstanding? \$ -
- 4-8 Does the entity have any lease agreements?  YES  NO
- If yes: What is the original date of the lease? \_\_\_\_\_
- Number of years of lease? \_\_\_\_\_
- Is the lease subject to annual appropriation?  YES  NO
- What are the annual lease payments? \$ -

**PART 5 - CASH AND INVESTMENTS**

Please use this space to provide any explanations or comments:

5-1 YEAR-END Total of ALL Checking and Savings accounts

AMOUNT	TOTAL
\$ 794,444	\$ 794,444
<b>TOTAL CASH DEPOSITS</b>	<b>\$ 794,444</b>

5-2 Certificates of deposit

Investments (if investment is a mutual fund, please list underlying investments):

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
<b>TOTAL INVESTMENTS</b>	<b>\$ -</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$ 794,444</b>

- 5-3 Please answer the following question by marking in the appropriate box
- 5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?  YES  NO
- 5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, **MUST** explain:  YES  NO

**PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS**

Please use this space to provide any explanations or comments:

YES  NO

6-1 Does the entity have capitalized assets?

6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, **MUST** explain:

6-3 Complete the following Capital & Right-to-Use Assets table for GOVERNMENTAL FUNDS:

	Balance - beginning of the year	Additions*	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ 73,202	\$ -	\$ -	\$ 73,202
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ 2,458,194	\$ -	\$ -	\$ 2,458,194
Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ 14,834	\$ -	\$ -	\$ 14,834
Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ (14,834)	\$ -	\$ -	\$ (14,834)
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ (918,769)	\$ (51,966)	\$ -	\$ (970,735)
<b>TOTAL</b>	<b>\$ 1,612,627</b>	<b>\$ (51,966)</b>	<b>\$ -</b>	<b>\$ 1,560,661</b>

6-4 Complete the following Capital & Right-to-Use Assets table for PROPRIETARY FUNDS:

	Balance - beginning of the year	Additions*	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Must agree to prior year-end balance  
 \* Generally capital asset additions should be reported at capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

**PART 7 - PENSION INFORMATION**

Please use this space to provide any explanations or comments:

YES  NO

7-1 Does the entity have an "old hire" firefighters' pension plan?

7-2 Does the entity have a volunteer firefighters' pension plan?

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.): \$ -

State contribution amount: \$ -

Other (gifts, donations, etc.): \$ -

**TOTAL** \$ -

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?



**PART 8 - BUDGET INFORMATION**

Please answer the following question by marking in the appropriate box YES NO N/A

8-1 Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, **MUST** explain:  YES  NO  N/A

8-2 Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, **MUST** explain:  YES  NO  N/A

Please indicate the amount appropriated for each fund separately for the year reported

Governmental/Proprietary Fund Name	Total Appropriations By Fund
General	\$ 137,470
Capital	\$ 40,000
	\$ -
	\$ -

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?  YES  NO  N/A

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

**PART 10 - GENERAL INFORMATION**

Please answer the following question by marking in the appropriate box YES YES NO

10-1 Is this application for a newly formed governmental entity?  YES  NO

Date of formation:

10-2 Has the entity changed its name in the past or current year?  YES  NO

If Yes: NEW name

PRIOR name

10-3 Is the entity a metropolitan district?  YES  NO

10-4 Please indicate what services the entity provides:

Operation and Maintenance of a complete domestic water supply

10-5 Does the entity have an agreement with another government to provide services?  YES  NO

If yes: List the name of the other governmental entity and the services provided:

10-6 Does the entity have a certified mill levy?  YES  NO

If yes: Please provide the number of mills levied for the year reported (do not enter \$ amounts):

Bond Redemption mills	0.000
General/Other mills	5.000
<b>Total mills</b>	<b>5.000</b>

10-7 **NEW 2023!** If the entity is a Title 32 Special District formed on or after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.  YES  NO  N/A

Please use this space to provide any additional explanations or comments not previously included:

**OSA USE ONLY**

Entity Wide:		General Fund		Governmental Funds		Notes
Unrestricted Cash & Investments	\$	Unrestricted Fund Balance	\$	501,286	Total Tax Revenue	44,722
Current Liabilities	\$	Total Fund Balance	\$	504,718	Revenue Paying Debt Service	-
Deferred Inflow	\$	PY Fund Balance	\$	513,245	Total Revenue	273,729
		Total Revenue	\$	163,344	Total Debt Service Principal	-
		Total Expenditures	\$	111,869	Total Debt Service Interest	-
					Total Assets	868,592
					Total Liabilities	18,188
<b>Governmental</b>						
Total Cash & Investments	\$	Interfund In	\$	60,000	<b>Enterprise Funds</b>	
Transfers In	\$	Interfund Out	\$		Net Position	
Property Tax	\$	- Proprietary	\$		- PY Net Position	-
Debt Service Principal	\$	60,000	\$		- <b>Government-Wide</b>	
Total Expenditures	\$	40,927	\$		- Total Outstanding Debt	-
Total Developer Advances	\$	- Current Liabilities	\$		- Authorized but Unissued	-
Total Developer Repayments	\$	130,991	\$		- Year Authorized	-
		- Cash & Investments	\$			
		- Principal Expense	\$			
						1/0/00



**PART 12 - GOVERNING BODY APPROVAL**

YES  NO

Please answer the following question by marking in the appropriate box

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

**Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures**

**Policy - Requirements**

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:  
 • The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.  
 • The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.  
 • Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
  - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
  - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting, completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

**MUST Print the names of ALL members of the governing body below.**

**A MAJORITY of the members of the governing body must sign below.**

1	Full Name <b>Donna Fletcher</b>	I, Donna Fletcher, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Donna Fletcher</u> Date: <u>3-13-24</u> My term Expires: May 2025
2	Full Name <b>Evan Ela</b>	I, Evan Ela, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Evan Ela</u> Date: <u>3/13/24</u> My term Expires: May 2025
3	Full Name <b>Robert Rosic</b>	I, Robert Rosic, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Robert Rosic</u> Date: <u>3-13-24</u> My term Expires: May 2025
4	Full Name <b>Thomas B Mansfield Jr.</b>	I, Thomas B Mansfield Jr., attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Thomas B Mansfield Jr.</u> Date: <u>3/13/2024</u> My term Expires: May 2025
5	Full Name <b>Joseph Rottman</b>	I, Joseph Rottman, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Joseph Rottman</u> Date: <u>3/13/24</u> My term Expires: May 2025
6	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: _____ My term Expires: _____
7	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: _____ My term Expires: _____