

**RESOLUTION OF
THE BOARD OF DIRECTORS OF
LOUVIERS WATER AND SANITATION DISTRICT
2022 REGULAR SPECIAL DISTRICT ELECTION RESOLUTION**

At a regular meeting of the Board of Directors of the Louviers Water and Sanitation District, Douglas County, Colorado, held at 5:30 PM, on Tuesday, December 14, 2021, at the Louviers Village Club, Billiards Room, 7865 Louviers Boulevard, Louviers, CO 80131 and via Zoom, at which a quorum was present, the following resolution (the “Resolution”) was adopted:

WHEREAS, Louviers Water and Sanitation District (the “District”) was organized pursuant to the Special District Act, Article 1 of Title 32, C.R.S. (the “Act”), after approval of the eligible electors of the District, by order of the District Court in and for Douglas County, Colorado, dated 2008; and

WHEREAS, elections may be held pursuant to the Act; the Uniform Election Code of 1992, Articles 1 to 13 of Title 1, C.R.S. (the “Uniform Code”); and the Colorado Local Government Election Code, Article 13.5 of Title 1, C.R.S. (the “Local Government Code”) (the Act, Uniform Code, and Local Government Code are collectively referred to herein as the “Election Laws”) for the purpose of 1) electing members of the Board and 2) presenting certain ballot questions to the eligible electors of the District; and

WHEREAS, pursuant to Section 32-1-305.5(3)(b), the terms of office of members of the Board of Directors for the District (the “Board”) elected in regular special district elections held in 2020 and 2022 are for three (3) years; and

WHEREAS, the Board of the District currently includes five (5) members elected to serve on the Board, and no (0) vacancies; and

WHEREAS, the term of office for three (3) members of the Board for the District shall expire after their successors are elected at the next regular election for the District scheduled to be held on the Tuesday succeeding the first Monday of May in accordance with § 1-13.5-111(1), C.R.S. or May 3, 2022; and

WHEREAS, the number of Directors to be elected to the Board of the District may increase should a Director’s office be deemed vacant in accordance with § 32-1-905, C.R.S.; and

WHEREAS, pursuant to § 32-1-804(1), C.R.S., the Board shall govern the conduct of the election and shall render all interpretations and make all decisions as to controversies or other matters arising in the conduct of the election; and

WHEREAS, §§ 1-1-111(2), 1-13.5-108 and 32-1-804(2), C.R.S. provide that all powers and authority granted to the Board may be exercised by a “Designated Election Official” designated by the Board; and

WHEREAS, § 1-13.5-1104(2), C.R.S. requires the Designated Election Official to supervise the distributing, handling and counting of ballots and the survey of returns and to take the necessary steps to protect the confidentiality of the ballots cast and the integrity of the election; and

WHEREAS, § 1-7.5-107(4)(b)(II), C.R.S. specifies that the Designated Election Official shall designate a secure drop-off location that is under their supervision, and § 1-5-102(1), C.R.S. requires that the Designated Election Official divide the jurisdiction into as many election precincts as the Designated Election Official deems expedient for the convenience of eligible electors of the jurisdiction and designate the polling place for each precinct; and

WHEREAS, § 1-13.5-1004(1), C.R.S. provides that the Designated Election Official shall keep a list of names of eligible electors who have applied for absentee voters' ballots and those voters who have applied to have a permanent absentee voter status, which list must contain certain other information as set out by statute; and

WHEREAS, § 1-13.5-513(1), C.R.S. provides that if the only matter before the electors in an election is the election of persons to office and if, at the close of business day on the sixty-third (63rd) day before the election or at any time thereafter, there are not more candidates than offices to be filled at the election, the Designated Election Official shall cancel the election and declare the candidates elected if so instructed by resolution of the governing board; and

WHEREAS, §§ 1-11-103(3) & 32-1-104(1), C.R.S. require the District to certify to the Colorado Division of Local Government (the "Division") the results of any elections held by the District and include the District's business address, telephone number and contact person; and

WHEREAS, the Board desires to call the election and set forth herein the procedures for conducting the election as authorized by the Election Laws.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOUVIERS WATER AND SANITATION DISTRICT THAT:

1. The Board hereby calls a regular election of the eligible electors of the District to be held between the hours of 7:00 A.M. and 7:00 P.M. on the Tuesday succeeding the first Monday of May pursuant to and in accordance with § 1-13.5-111(1), C.R.S., the Election Laws, and other applicable laws (May 3, 2022), for the purpose of electing two (2) Directors to serve a three-year term and one (1) Director to serve a one-year term, as such numbers may change due to one or more vacancies arising on the Board after the approval of this Resolution. Such election shall be conducted as an independent polling place election, pursuant to Part 11 of the Local Government Election Code.

2. Pursuant to § 32-1-804(2), C.R.S., the Board hereby names Sarah E. E. Shepherd of Circuit Rider of Colorado, as the Designated Election Official for the election. The Board hereby directs the District's district management, with the assistance of general counsel, to oversee the general conduct of the election and authorizes the Designated Election Official to take all other action necessary for the proper conduct thereof. The Designated Election Official shall act as the primary contact with the Clerk and Recorder of Douglas County, Colorado (the "County") and shall be

primarily responsible for ensuring the proper conduct of the election, including, but not limited to, distributing, handling, and counting of ballots and the survey of returns, taking the necessary steps to protect the confidentiality of the ballots cast and the integrity of the election, appointing election judges as necessary, appointing the board of canvassers, arranging for the required notices of the election and printing of ballots, maintaining a permanent absentee voter list and directing that all other appropriate actions be accomplished.

3. The Board deems it expedient for the convenience of the electors that it shall establish a polling place & drop-off location for all regular and special elections of the District. There shall be two (2) polling place & drop-off locations for the election. This polling place & drop-off location shall be used for any regular or special elections to be held in 2022 and in each year thereafter until such polling place & drop-off location is changed by duly adopted resolution of the Board. Such polling place & drop-off location shall be located at the Louviers Village Club, 7865 Louviers Boulevard, Louviers, Colorado 80131 and Circuit Rider of Colorado, 1100 W. Littleton Blvd. #101, Littleton, Colorado 80120. All voters for the District, including voters with disability(ies), voters requiring assistance to vote, and nonresident voters, shall return their ballots to the designated polling place & drop-off location by mail or delivery. All eligible electors may also obtain a replacement ballot from the polling place & drop-off location until 7:00 P.M. on election day in accordance with § 1-13.5-1105(4), C.R.S. A map showing the District's boundaries is on file at the offices of Circuit Rider of Colorado and is available for examination by all interested persons.

4. Applications for an absentee voter's ballot or for permanent absentee voter status may be filed with the Designated Election Official, Sarah E. E. Shepherd, Circuit Rider of Colorado, info@ccrider.us, between the hours of 10:00 a.m. and 5:00 p.m., until the close of business on the Tuesday immediately preceding the election (April 26, 2022).

5. Pursuant to § 1-13.5-303, C.R.S., all candidates must file a self-nomination and acceptance form or letter signed by the candidate and by an eligible elector of the special district as a witness to the signature of the candidate with the Designated Election Official no later than 5:00 P.M. on the day that is sixty-seven (67) days prior to the election (February 25, 2022). Self-nomination and acceptance forms are available at the Designated Election Official's office located at the above address.

6. Pursuant to § 1-13.5-513, C.R.S., the Board hereby authorizes and directs the Designated Election Official to cancel the election and declare the candidates elected if, at or after the close of business on the sixty-third (63rd) day before the election (March 1, 2022), there are not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates, and so long as the only matter before the electors is the election of persons to office. Under these circumstances, the Board further authorizes and directs the Designated Election Official to provide notice of the cancellation by publication in accordance with § 1-13.5-501, C.R.S. and to post notice of the cancellation at each polling location, the office of the Designated Election Official, the Douglas County Clerk and Recorder's Office and with the Division. The Designated Election Official shall also file a copy of this Resolution authorizing the cancellation of the election with the Division pursuant to § 1-11-103(3), C.R.S. The Designated Election Official shall also notify the candidates that the election was canceled and they were elected by acclamation.

7. In accordance with §§ 1-11-103(3) & 32-1-104(1), the District directs the Designated Election Official to notify the Division of the results of any elections held by the District, including the District's business address, telephone number and contact person, within thirty (30) days after the election (June 3, 2022).

8. The Designated Election Official and the officers, agents and employees of the District are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Resolution.

9. All actions not inconsistent with the provisions of this Resolution heretofore taken by the members of the Board, the Designated Election Official and the officers, agents and employees of the District and directed toward holding the election for the purposes stated herein are hereby ratified, approved and confirmed.

10. All prior acts, orders or resolutions, or parts thereof, by the District in conflict with this Resolution are hereby repealed, except that this repealer shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

11. If any section, paragraph, clause or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

12. The District shall be responsible for the payment of any and all costs associated with the conduct of the election, including its cancellation, if necessary, and those costs incurred pursuant to the terms and conditions of an election agreement with the county, if any.


13. This Resolution shall take effect on the date and at the time of its adoption.

[Remainder of page intentionally left blank.]

Whereupon, a motion was made and seconded, and upon a majority vote, this Resolution was approved by the Board.

ADOPTED AND APPROVED THIS 14th DAY OF December, 2021.

**LOUVIERS WATER AND SANITATION
DISTRICT**



Matthew Collitt, President

ATTEST:



Beca Connet, Treasurer

TITLE	LWSD Special District Regular Election Resolution 2022 -...
FILE NAME	Special District ...ectors 3 and .pdf
DOCUMENT ID	9e6c280ec5563e309998a7f3e12f4965a1656c46
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



SENT

01 / 21 / 2022

22:02:49 UTC

Sent for signature to Matthew Collitt (mattcollitt@gmail.com) and Becca Connet (rconnet@msn.com) from sees@ccrider.us
IP: 75.166.199.227



VIEWED

01 / 21 / 2022

22:03:12 UTC

Viewed by Becca Connet (rconnet@msn.com)
IP: 73.78.111.40



SIGNED

01 / 21 / 2022

22:03:25 UTC

Signed by Becca Connet (rconnet@msn.com)
IP: 73.78.111.40



VIEWED

01 / 22 / 2022

00:04:28 UTC

Viewed by Matthew Collitt (mattcollitt@gmail.com)
IP: 24.8.125.203



SIGNED

01 / 22 / 2022

00:04:50 UTC

Signed by Matthew Collitt (mattcollitt@gmail.com)
IP: 24.8.125.203



COMPLETED

01 / 22 / 2022

00:04:50 UTC

The document has been completed.

SELF-NOMINATION AND ACCEPTANCE
32-1-804.3; 1-4-501; 1-45-109(1); 1-45-110; SOS CPF Rule 8; 1-5-203(3); 1-4-912; C.R.S.

I, Matthew James Collitt
(full name of the candidate as the name will appear on the ballot, cannot use titles such as "MD," "Reverend," or "Chief")

who reside at: 7860 Louviers Blvd
(residence street name and number)
Louviers, CO 80131
(city or town, zip code)
Douglas County, Colorado
(county, state)
PO Box 12, Louviers, CO 80131
(mailing address if different from residence address)

hereby nominate myself and accept such nomination for the office of Director for a (CIRCLE ONE)
three-year term OR one-year (1) term

on the Board of Directors of the Louviers Water and Sanitation District at the regular election on May 3, 2022, and will serve if elected.

I affirm that I am an eligible elector of the Louviers Water and Sanitation District and am an eligible elector at the date of signing this Self-Nomination and Acceptance Form (or letter).

I am an eligible elector because I am registered to vote in Colorado and am (mark one):

- A resident of the District, or area to be included in the district, for not less than 30 days; or
- The owner (or spouse of owner) of taxable real or personal property situated within the boundaries of the District,
Spouse's Name, if property is in spouse's name: _____; or
- A person who is obligated to pay taxes under a contract to purchase taxable property within the District.

I further affirm that I am familiar with the provisions of the Fair Campaign Practices Act as required in § 1-45-110 of the Colorado Revised Statutes, and I shall not, in my campaign for this office, receive contributions or make expenditures exceeding twenty dollars (\$20) in the aggregate; however, if I do so, I shall thereafter file all disclosure reports required under the Fair Campaign Practices Act.

If further affirm that I

(CIRCLE ONE) am OR am not

a member of an executive board of a unit owners' association, as defined by § 38-33.3-103 of the Colorado Revised Statutes, located within the boundaries of the special district for which I am running for office (please note that membership is not a disqualification, but disclosure is required by § 1-13.5-303 (2015) Colorado Revised Statutes.

DATED this 2 day of February, 2022

(Signature of Candidate)
Matthew Collitt
(Printed Full Name of Candidate)
3-502-5090
(Telephone Number)
MattCollitt@gmail.com
(Email Address)

WITNESSED by the following registered elector:
McCollitt
(Signature of Witness)
Meredith A. Collitt
(Printed Full Name of Witness)
7860 Louviers Blvd.
(Residence Street Name and Number)
Louviers, CO 80131
(City or Town, Zip Code)
Douglas
(County)
720-320-0975
(Telephone Number)
MerryCollitt@gmail.com
(Email Address)

For Use by the Designated Election Official:
Received on: 2/15/2022 (Date), at: 6:07pm (Time) Received by: Sarah Shepherd (Name)
Self-Nomination Form Deemed:
Sufficient on: 2/17/2022 / Not Sufficient on: _____ Candidate Notified on: _____ (Date)
Received Amended Form on: _____ (Date/Time) / Amended Form Sufficient on: _____ (Date/Time)

SELF- NOMINATION AND ACCEPTANCE
32-1-804.3; 1-4-501; 1-45-109(1); 1-45-110; SOS CPF Rule 8; 1-5-203(3); 1-4-912; C.R.S.

I. Anderson Roy DUNN IV
(full name of the candidate as the name will appear on the ballot, cannot use titles such as "MD," "Reverend," or "Chief")

who reside at: 7662 Elm St
(residence street name and number)
Louviers 80131
(city or town, zip code)
Douglas Colorado
(county, state)
PO Box 91 Louviers 80131
(mailing address if different from residence address)

hereby nominate myself and accept such nomination for the office of Director for a (CIRCLE ONE)

three-year term OR one-year (1) term

on the Board of Directors of the Louviers Water and Sanitation District at the regular election on May 3, 2022, and will serve if elected.

I affirm that I am an eligible elector of the Louviers Water and Sanitation District and am an eligible elector at the date of signing this Self-Nomination and Acceptance Form (or letter).

I am an eligible elector because I am registered to vote in Colorado and am (mark one):

- AD A resident of the District, or area to be included in the district, for not less than 30 days; or
- The owner (or spouse of owner) of taxable real or personal property situated within the boundaries of the District,
Spouse's Name, if property is in spouse's name: _____; or
- A person who is obligated to pay taxes under a contract to purchase taxable property within the District.

I further affirm that I am familiar with the provisions of the Fair Campaign Practices Act as required in § 1- 45-110 of the Colorado Revised Statutes, and I shall not, in my campaign for this office, receive contributions or make expenditures exceeding twenty dollars (\$20) in the aggregate; however, if I do so, I shall thereafter file all disclosure reports required under the Fair Campaign Practices Act.

If further affirm that I

(CIRCLE ONE) am OR am not

a member of an executive board of a unit owners' association, as defined by § 38-33.3-103 of the Colorado Revised Statutes, located within the boundaries of the special district for which I am running for office (please note that membership is not a disqualification, but disclosure is required by § 1-13.5-303 (2015) Colorado Revised Statutes.

DATED this 9 day of February, 2022

[Signature]
(Signature of Candidate)

Anderson Roy DUNN IV
(Printed Full Name of Candidate)

303-549-4886
(Telephone Number)

adunniv@yahoo.com
(Email Address)

WITNESSED by the following registered elector:

[Signature]
(Signature of Witness)

Brittlee Dunn
(Printed Full Name of Witness)

7662 Elm St.
(Residence Street Name and Number)

Louviers, CO 80131
(City or Town, Zip Code)

Douglas County
(County)

303-549-8878
(Telephone Number)

brittlee17@yahoo.com
(Email Address)

For Use by the Designated Election Official:

Received on: 2/15/2021 (Date), at: 11:37am (Time) Received by: Sarah Shepherd (Name)

Self-Nomination Form Deemed:

Sufficient on: 2/15/2022 / Not Sufficient on: _____ Candidate Notified on: _____ (Date)

Received Amended Form on: _____ (Date/Time) / Amended Form Sufficient on: _____ (Date/Time)

**DESIGNATED ELECTION OFFICIAL (DEO) CANCELATION
AND DECLARATION OF CANDIDATES ELECTED**

§1-13.5-513, C.R.S.

I, Sarah E. E. Shepherd, hereby certify, the only matter before the electors is the election of persons to office, and that at the close of business on March 1, 2022, prior to the election being held May 3, 2022, for the Louviers Water and Sanitation District, there were not more candidates than offices to be filled at the election (including candidates filing affidavits of intent to be a write-in candidate) and that I have been instructed to cancel the election by resolution of the board, attached hereto.

DEO CERTIFIES THE ELECTION IS HEREBY CANCELLED AND THE FOLLOWING CANDIDATES DECLARED ELECTED FOR THE FOLLOWING TERMS OF OFFICE:

Matthew James Collitt 7860 Louviers Blvd., Louviers, CO 80131 3-year term

Anderson Roy Dunn IV 7662 Elm Street, Louviers, CO 80131 3-year term

Vacancy 1-year term



(DEO signature)

March 1, 2022

(Date)

Contact Person for District:

Sarah E. E. Shepherd

PO Box 359

Littleton, CO 80160

Telephone number & address of the

District:

PO Box 359

Littleton, CO 80160

303-482-1002

***Or any applicable time thereafter.**

Procedural instructions: File together with Board Resolution appointing DEO, form SD-5, in lieu of SD-12, board resolution cancelling election.

Public Notice

NOTICE OF CANCELLATION and CERTIFIED STATEMENT OF RESULTS 1-13.5-513(6), 32-1-104, 1-11-103(3) C.R.S.

NOTICE IS HEREBY GIVEN by the Louviers Water and Sanitation District, Douglas County, Colorado, that on March 1, 2022, before the May 3, 2022 regular election, there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; therefore, the election to be held on May 3, 2022 is hereby canceled pursuant to section 1-13.5-513(6) C.R.S.

The following candidates are hereby declared elected:

**Matthew James Collitt - 3-year term,
until May, 2025**
**Anderson Roy Dunn IV - 3-year term
until May, 2025**
Vacancy 1 - year term until May, 2023

**(Signature of the Designated Election
Official)**

Sarah E. E. Shepherd,

Designated Election Official

Contact Person for the District:

Sarah E. E. Shepherd

Telephone Number of the District:

303-482-1002

**Address of the District: PO Box 359,
Littleton, CO 80160**

District Email: sees@ccrider.us

Legal Notice No. 941694

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