



**CENTENNIAL**  
WATER AND SANITATION DISTRICT

May 14, 2020

Chantal Unfug, Director  
Department of Local Affairs  
Division of Local Government  
1313 Sherman St., Room 521  
Denver, CO 80203


Merlin Klotz  
Douglas County Clerk and Recorder  
125 Stephanie Place  
Castle Rock, CO 80109

RE: Centennial Water and Sanitation District  
2020 Election Filings

Enclosed are the following documents:

1. Notice of cancellation
2. Centennial Water and Sanitation District Resolution No. 20-167 (appointment of DEO and authorization for DEO to cancel election:
3. Oaths of Office
4. District bond information
5. Board of Director current list

Please let me know if you need more information.

Sincerely,  
  
Diana Schorege  
Administrative Assistant  
Enclosures

Colorado Community Media  
750 W. Hampden Ave, Suite 225  
Englewood, CO 80110

# AFFIDAVIT OF PUBLICATION

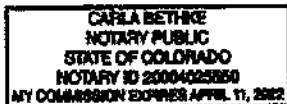
State of Colorado )ss  
County of Douglas

This Affidavit of Publication for the Douglas County News Press, a weekly newspaper, printed and published for the County of Douglas, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made the 12th day of March A.D., 2020, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



\_\_\_\_\_  
for the Douglas County News Press  
State of Colorado )  
County of Arapahoe )ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Gerard Healey, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 12th day of March A.D., 2020. Gerard Healey has verified to me that he has adopted an electronic signature to function as his signature on this document.



My Commission Expires 04/11/22

Notary Public

## Public Notice

NOTICE OF CANCELLATION OF REGULAR ELECTION BY THE DESIGNATED ELECTION OFFICIAL FOR THE CENTENNIAL WATER AND SANITATION DISTRICT

NOTICE IS HEREBY GIVEN by the Centennial Water and Sanitation District, Douglas County, Colorado, that at the close of business on the sixty-third (63rd) day before the election or thereafter there were not more candidates for Director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; therefore, the election to be held on May 5, 2020, is hereby cancelled.

The following candidates are declared elected:

John Kilrow: 3-Year Term  
Teresa G. Kershnik: 3-Year Term  
Jeffrey F. Kappes: 3-Year Term

CENTENNIAL WATER  
AND SANITATION DISTRICT

By: John Kaufman  
Designated Election Official

Legal Notice No.: 936875  
First Publication: March 12, 2020  
Last Publication: March 12, 2020  
Publisher: Douglas County News-Press

CENTENNIAL WATER AND SANITATION DISTRICT  
BOARD COMMUNICATION

DATE	SUBJECT	AGENDA NUMBER
12/16/2019	2020 ELECTION MATTERS	CWSD 167

**INITIATED BY:**

JOHN KAUFMAN

**STAFF  
RECOMMENDATION**

Adopt Resolution No. 19-167 with the following actions:

Appoint John Kaufman as Designated Election Official, authorize the Designated Election Official to cancel the election if there are no more candidates than positions, give notice of the election by publication, and take whatever other actions are appropriate to conduct the election.

**BACKGROUND  
INFORMATION**

In the event there are no more candidates than offices to be filled, the Colorado State Statutes authorize the Designated Election Official, if instructed by resolution of the Board of Directors, to cancel the election and declare the candidates elected.

  
JK

CENTENNIAL WATER AND SANITATION DISTRICT

RESOLUTION NO. 19-167

A RESOLUTION CALLING FOR THE 2020 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL

WHEREAS, the Centennial Water and Sanitation District (the "District") is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, C.R.S.; and

WHEREAS, the terms of office of Directors Jeff Kappes, John Kilrow and Teresa G. Kershnik shall expire after their successors are elected at the regular special district election to be held on May 5, 2020 ("Election") and have taken office; and

WHEREAS, in accordance with the provisions of the Special District Act ("Act") and the Colorado Local Government Election Code ("Code") (the Act and the Code being referred to jointly as the "Election Laws"), the Election must be conducted to elect three (3) Directors to serve for a term of three (3) years [and two (2) Director(s) to serve for a term of two (2) years] pursuant to Section 1-13.5-111, C.R.S. which moves the regular special district elections to May of each odd-numbered years commencing in May, 2023 and, in connection therewith, adjusts the length of terms served by Directors elected in 2020 and 2022 in order to implement the new election schedule.

NOW, THEREFORE, be it resolved by the Board of Directors of the Centennial Water and Sanitation District in the County of Douglas State of Colorado that:

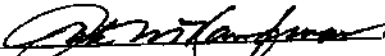
1. The regular election of the eligible electors of the District shall be held on May 5, 2020, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, three (3) Directors will be elected to serve a three-year term.
2. The Election shall be conducted as a mail ballot election in accordance with all relevant provisions of the Election Laws. The Designated Election Official shall prepare the Plan for conducting the mail ballot Election. There shall be no election precinct or polling place. All mail ballots shall be returned to the Designated Election Official's office, located at 62 West Plaza Drive, Highlands Ranch, CO 80129.
3. The Board of Directors hereby designates John Kaufman as the Designated Election Official for the conduct of the Election on behalf of the District and he/she is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and of the Election Laws or other applicable laws. Among other matters, the Designated Election Official shall publish the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.
4. Self-Nomination and Acceptance forms are available at the Designated Election Official's office located at the above address. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2020, nor later than the close of business on Friday, February 28, 2020.
5. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 3, 2020, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than March 2, 2020, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code.
6. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

7. Any and all actions previously taken by the Designated Election Official, the Secretary of the Board of Directors, or any other persons acting on their behalf pursuant to the Election Laws or other applicable laws, are hereby ratified and confirmed.

8. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

9. The provisions of this Resolution shall take effect immediately.

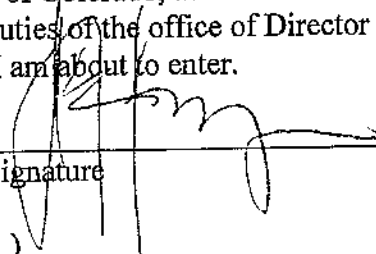
Adopted this 16<sup>th</sup> day of December, 2019

Certified by  Secretary

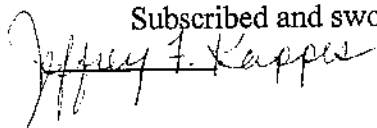
Ayes 4 Nays 0 Abstained 0 Absent 1

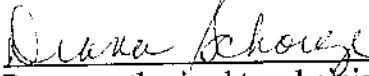
DISTRICT COURT, DOUGLAS COUNTY, COLORADO Court Address: Douglas Combined Court 400 Justice Way, Suite 2009 Castle Rock, CO 80109 Phone Number: 720-437-6200	
IN RE THE MATTER OF CENTENNIAL WATER AND SANITATION DISTRICT	
Timothy J. Flynn, Esq. Collins Cockrel & Cole 390 Union Blvd., Suite 400 Denver, Colorado 80228-1556 Telephone: (303) 986-1551 Facsimile: (303) 986-1755 E-Mail: tflynn@cccfirm.com Atty. Reg#: 10484	<b>▲ COURT USE ONLY ▲</b> Case No.: 80 CV 123 Division: ___ Ctrm: ___
<b>OATH OF OFFICE</b>	

I, JEFFREY F. KAPPES, do affirm that I will support the Constitution of the United States, the Constitution of the State of Colorado, and the laws of the State of Colorado, and will faithfully perform the duties of the office of Director of the Centennial Water and Sanitation District upon which I am about to enter.

  
 \_\_\_\_\_  
 Signature  
 )  
 ) ss.  
 )

STATE OF COLORADO  
 COUNTY OF DOUGLAS

Subscribed and sworn to before me this 8<sup>th</sup> day of May, 2020, by \_\_\_\_\_  


  
 \_\_\_\_\_  
 Person authorized to administer oaths (County Clerk and Recorder, Clerk of the Court, Court Judge, Notary Public, any Officer of the Board or any person designated by the Board, or any other person authorized to administer oaths)

DIANA SCHOREGE  
 NOTARY PUBLIC STATE OF COLORADO  
 NOTARY ID 19864000978  
 MY COMMISSION EXPIRES FEBRUARY 21, 2024

Title: Notary

DISTRICT COURT, DOUGLAS COUNTY, COLORADO Court Address: Douglas Combined Court 400 Justice Way, Suite 2009 Castle Rock, CO 80109 Phone Number: 720-437-6200	           <b>▲ COURT USE ONLY ▲</b> Case No.: 80 CV 123 Division: _____ Ctrm: _____
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<b>OATH OF OFFICE</b>	

I, JOHN KILROW, do affirm that I will support the Constitution of the United States, the Constitution of the State of Colorado, and the law and will faithfully perform the duties of the office of Director and Sanitation District upon which I am about to enter.

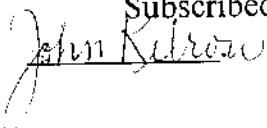
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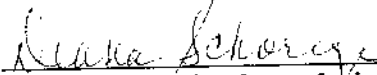
Signature

STATE OF COLORADO  
 COUNTY OF DOUGLAS

),  
 ), ss.  
 ),

Subscribed and sworn to before me this 12<sup>th</sup> day of May, 2020, by \_\_\_\_\_



  
 Person authorized to administer oaths (County Clerk and Recorder, Clerk of the Court, Court Judge, Notary Public, any Officer of the Board or any person designated by the Board, or any other person authorized to administer oaths)

Title: notary







### Comprehensive Crime Certificate Holder Declaration

Master Coverage Document Number: CR 00 26 11 15

Certificate Number: POL-0002426

**Named Member:**

Centennial Water and Sanitation District

62 W. Plaza Drive

Highlands Ranch, CO 80126

Insurer: Fidelity and Deposit Company of Maryland

Coverage Period: 1/1/2020 to EOD 12/31/2020

**Broker of Record:**

USI Colorado, LLC

PO Box 7050

Englewood, CO 80155

**Covered ERISA Plan:**

**Covered Designated Agent(s):**

**Coverage Limits:**

Public Employee Dishonesty Coverage:

\$100,000

Limit is Per Loss

Faithful Performance of Duty

Officers, Directors, and Trustees

Welfare and Pension Plan ERISA Compliance if Covered Plan is shown

Volunteer Workers as Employees

Forgery or Alteration Coverage:

\$100,000

Theft, Disappearance, and Destruction Coverage:

\$100,000

Inside Premises

Outside Premises

Computer and Funds Transfer Fraud Coverage:

\$100,000

Debit, Credit or Charge Card Forgery Coverage:

\$100,000

Money Orders and Counterfeit Paper Currency Coverage:

\$100,000

Fraudulent Impersonation Coverage:

\$100,000

Crime Deductible:

\$500

Fraudulent Impersonation Deductible:

20% of Fraudulent Impersonation Limit

Contribution:

\$1,060

**Policy Forms:**

CR 00260506 Government Crime Policy

CR 25070300 Include Specified Directors or Trustees on Committee as Employees

CR 25080300 Include Specified Non-Compensated Officers as Employees

CR 25090300 Include Volunteer Workers as Employees

CR 25190506 Add Faithful Performance of Duty

CR 25120300 Include Treasurers or Tax Collectors as Employees

CR 02151104 Colorado Changes

CR 25200300 Debit, Credit or Charge Card Forgery

CR 25020506 Include Designated Agents as Employees, when listed

CR 04171115 Fraudulent Impersonation

This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Master Comprehensive Crime Policy. This Certificate represents only a brief summary of coverages. Please refer to the Master Policy Document for actual coverage, terms, conditions, and exclusions.

Countersigned by:

Authorized Representative

**CENTENNIAL WATER AND SANITATION DISTRICT  
62 WEST PLAZA DRIVE  
HIGHLANDS RANCH, COLORADO 80129**

**BOARD OF DIRECTORS**

		<u>Term Expires</u>
Mr. Jeff Kappes Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:Jeff.kappes@sheahomes.com">Jeff.kappes@sheahomes.com</a></u>	Chairman	May 2023
Mr. John Kilrow Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:John.kilrow@sheaproperties.com">John.kilrow@sheaproperties.com</a></u>	Vice-Chairman	May 2023
Ms. Terri Kershisnik Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:terri.kershisnik@sheahomes.com">terri.kershisnik@sheahomes.com</a></u>	Treasurer	May 2023
Mr. Tim Roberts Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:tim.roberts@sheahomes.com">tim.roberts@sheahomes.com</a></u>	Assistant Secretary	May 2022
Mr. Jeff Donelson Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:Jeff.donelson@sheahomes.com">Jeff.donelson@sheahomes.com</a></u>	Assistant Secretary	May 2022