



**E-470 Public Highway Authority
Agenda**

**December 12th, 2013
9:00 a.m.**

**22470 E. 6th Parkway
Aurora, Colorado 80018**

1. Call to Order Vice Chair Dick McLean
2. Pledge of Allegiance Vice Chair Dick McLean
3. Public Comment Vice Chair Dick McLean
4. Consent Calendar Vice Chair Dick McLean
 - a. Approve Meeting Minutes of October 24, 2013
5. Finance Stan Koniz
 - a. 2014 Bond Refunding Update
 - b. 2013 Budget Amendment – Approval – Resolution
 - c. 2014 Budget Hearing
 - d. 2014 Budget Appropriation and Approval - Resolution
 - e. Toll Service Agreement for I-25 - Approval
6. Engineering and Roadway Neil Thomson
 - a. Tower Road/Pena Ramp Briefing
7. Information Technology Marsha Williams
 - a. Storage Purchase Approval
 - b. Phone System Hardware Replacement - Approval
8. Operations Dave Kristick
 - a. Accident Analysis – 3rd Quarter Data (Walt Arnason)
 - b. Customer Video Contest Results and CBS Commercials (Heidi Weinstein)
9. Executive Director Report John McCuskey
10. Other Business Vice Chair Dick McLean
11. Adjourn Meeting Vice Chair Dick McLean

**The next regularly scheduled meeting will be
January 9, 2014
at 9:00 a.m. at the E-470 Administrative Headquarters,
22470 E. 6th Parkway, Aurora, Colorado 80018**

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, October 24, 2013, at 9:00 a.m. at 22470 E.
6th Parkway, Aurora, Colorado 80018.

Attendance:

A regular meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Randy Drennen, City of Thornton Councilmember
Dick McLean, Mayor City of Brighton
Jim Benson, City of Commerce City Councilmember
John Diak, Town of Parker Councilmember
Bill Holen, Arapahoe County Commissioner
Steve Hogan, Mayor, City of Aurora

Michael Cheroutes, CDOT/HPTE (*non-voting*)
Ron Rakowsky, DRCOG (*non-voting*)
Tom Tobiassen, RTD (*non-voting*)

Also present were: Shylee Ackman, HR generalist; Walt Arnason, operations manager; Jim Brady, engineering manager; Jessica Carson, manager of marketing and communications; Kris Collins, staff accountant; David Greenaway, HR manager; Jamie Heitman, financial analyst manager; Greg Keller, work center supervisor; Stan Koniz, Finance Director; Dave Kristick; deputy executive director and operations director; Diane Lundquist, executive assistant; John McCuskey, executive director; Jason Myers, controller; Christina Shugars, financial analyst; Derek Slack, roadway maintenance engineer; Neil Thomson, engineering and roadway maintenance director; Ryan Thornton, system operations and administration manager; Alexis VeraCruz, marketing coordinator; Micheli Watson, administrative land management supervisor; Heidi Weinstein, social media coordinator; Marsha Williams, information technology director; and Mark Wood, senior support specialist, E-470 Public Highway Authority; Dan Christopherson, Christopherson & Co.; Jonathan Heroux and Michael Lund, Piper Jaffray; Jack Nicholls, MHTS; Tamara Seaver and Ed

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Call to Order:	Chairman Drennen called to order the regular meeting of the Board of Directors of the E-470 Public Highway Authority.
Pledge of Allegiance:	Chairman Drennen led those present in reciting the pledge of allegiance.
Public Comment:	Chairman Drennen asked for comments from the public in attendance. No members of the public asked to be heard.
Consent Agenda:	Commissioner Holen moved approval of the consent calendar, consisting of approval of meeting minutes of October 10, 2013, Annual Toll Rate Confirmation (Resolution 10-10), Common Use Agreement with IREA for Electric Utility Crossing and an Valdai Street Dedication to Aurora. Mayor Hogan seconded this motion, which was thereafter unanimously approved by the Board of Directors.
Holiday Marketing Preview:	Ms. Carson presented information on and examples of 2013 holiday marketing materials prepared by staff.
Non-Revenue Accounts:	Mr. McCuskey noted that the Authority, from time to time, receives requests for consideration of non-revenue use of E-470. From time to time, he noted, inquiries are received regarding non-paid use of E-470, most recently regarding use by military veterans. He presented a report to the Board on practices of other United States' tolling agencies in connection with such non-revenue accounts. Noting the Authority's great appreciation for the service of the country's military veterans, he explained that many tolling agencies decline to establish non-revenue accounts because of the difficulty in deciding which categories of customers should receive such treatment and the need to fund retirement of debt and costs of operations, maintenance and expansion of toll facilities. The Board was briefed on its present non-revenue policy, restricting such use to Regional Transportation District regular service buses and emergency vehicles using E-470 in instances of actual emergency. Mr. McCuskey also noted that the Board's Finance Committee recommended no change in the present policy. Mayor Rakowsky, Commissioner Holen and Mayor McLean noted that veterans' benefits are best dealt with at a federal level and, that while the military service of veterans is greatly appreciated, the Authority's present policy appears appropriate. Councilmember Benson noted that special consideration ought to be given to recipients of the Medal of Honor, as unique recognition of their sacrifice. The Board took no action to change its long-standing policy, left the issue of Medal of Honor recipient recognition with staff, and

requested that staff respond to inquiries received.

Executive Session:

Upon the motion of Mayor McLean and second of Commissioner Holen, the Board voted unanimously to retire into executive session at 9:54 a.m., for the purpose of receiving legal advice on specific legal questions related to the legal status of the Authority, pursuant to Section 24-6-402(4)(b), C.R.S. The executive session concluded at 10:35 a.m., at which time the Board returned to its public meeting.

Executive Director's Report:

Mr. McCuskey reported on a completed Segment IV bridge assessment, which concluded those E-470 structures are in very good condition. Mr. Thomson noted that, in light of recent flooding, the South Platte bridge is being carefully reviewed. Mr. McCuskey reported on discussions with the state's High Performance Transportation Enterprise and Plenary regarding toll collection arrangements on state managed lanes. Director Cheroutes advised that HPTE and Plenary are working toward a mid-December closing on concession of Highway 36 managed lanes. Finally, it was noted that the Board would not meet in November and its next meeting is December 12.

Other Business:

None.

Adjournment:

There being no further business to come before the Board, Chairman Drennen declared the meeting adjourned.

Chair of the Meeting

E-470 2014 Calendar

January 2014

January 9 BOARD MEETING 9:00 A.M.
Board Officer Nominations and
Election
January 20 Martin Luther King, Jr.'s Day
-Office Closed
January 23 BOARD MEETING 9:00 A.M.

February 2014

February 13 BOARD MEETING 9:00 A.M.
February 17 Presidents' Day – Office Closed
February 27 BOARD MEETING 9:00 A.M.

March 2014

March 13 BOARD MEETING 9:00 A.M.
March 27 BOARD MEETING 9:00 A.M.

April 2014

April 10 BOARD MEETING 9:00 A.M.
April 24 BOARD MEETING 9:00 A.M.

May 2014

May 8 BOARD MEETING 9:00 A.M.
May 22 BOARD MEETING 9:00 A.M.
May 26 Memorial Day – Office Closed

June 2014

June 12 BOARD MEETING 9:00 A.M.
June 26 BOARD MEETING 9:00 A.M.

July 2014

July 4 Independence Day –
Office Closed
July 10 BOARD MEETING 9:00 A.M.
July 24 BOARD MEETING 9:00 A.M.

August 2014

August 14 BOARD MEETING 9:00 A.M.
August 28 BOARD MEETING 9:00 A.M.

September 2014

September 1 Labor Day – Office Closed
September 11 BOARD MEETING 9:00 AM
September 14 IBTTA 82nd Annual Meeting
To 17 and Exhibition
September 25 BOARD MEETING 9:00 AM

October 2014

October 9 BOARD WORKSHOP.
October 23 BOARD MEETING 9:00 A.M.

November 2014

November 13 BOARD MEETING 9:00 A.M.
November 27 Thanksgiving – Office Closed
and 28

December 2014

December 11 BOARD MEETING 9:00 A.M.
December 25 Christmas – Office Closed
and 26