

# LOUVIERS WATER AND SANITATION DISTRICT

c/o Circuit Rider of Colorado, LLC  
P.O. Box 359  
Littleton, CO 80160  
303-482-1002

December 21, 2020

County Clerk and Recorder  
Douglas County Government  
301 Wilcox Street,  
Castle Rock, CO 80104

To Whom it May Concern,

The president of the Board for the year 2021 is Matt Collitt.

Following are the contact person, business address, and telephone numbers for Louviers Water and Sanitation District, Douglas County, Colorado. Please make your files reflect the address below for any mailings for this District:

Louviers Water and Sanitation District  
Manager: Sarah Shepherd  
c/o Circuit Rider of Colorado, LLC.  
Mailing Address:  
P.O. Box 359  
Littleton, CO 80160  
303-482-1002

If you have any further questions, please feel free to contact us.

Regards,



Sarah E. E. Shepherd  
District Manager

# **LOUVIERS WATER AND SANITATION DISTRICT**

**P. O. Box 359 \* Littleton, CO 80160**

**District Office Phone: 303-482-1002**

## **MEMORANDUM**

**DATE: December 21, 2020**

**SUBJECT: Louviers Water and Sanitation District  
Contact Information**

**Please find attached the Transparency Notice that fulfills SB-09-87 and contact information update requirements.**

**TO: The Following Douglas County Officials:**

**Board of County Commissioners**  
Douglas County Government  
100 Third Street,  
Castle Rock, CO 80104

**Assessor**  
Douglas County Government  
301 Wilcox Street,  
Castle Rock, CO 80104

**Treasurer**  
Douglas County Government  
100 Third Street,  
Castle Rock, CO 80104

**Clerk and Recorder**  
Douglas County Government  
301 Wilcox Street,  
Castle Rock, CO 80104

**Division of Local Government**  
1313 Sherman Street  
Denver, CO 80203

**FROM: Sarah E.E. Shepherd  
District Manager**

# Louviers Water & Sanitation District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

\*Note that some information provided here may be subject to change after the notice is posted.

## District's Principal Business Office

**Company** Louviers Water and Sanitation District  
**Contact** Sarah Shepherd  
**Address** PO Box 121, Louviers, Colorado 80131  
**Phone** 303-482-1002

## District's Physical Location

**Counties** Douglas

## Regular Board Meeting Information

**Location** (Via Zoom until In-person meetings resume) In-person: Louviers Village Club, Billiards Room  
**Address** 7865 Louviers Blvd., Louviers, Colorado  
**Day(s)** Second Tuesday of Each Month  
**Time** 6:30 PM

## Posting Place for Meeting Notice

**Location** District website: <https://louvierswsd.colorado.gov/> and Louviers Post Office  
**Address** 7896 Louviers Blvd., Louviers, Colorado

## Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

**Location** (Via Zoom until In-person meetings resume) In-person: Louviers Village Club, Billiards Room  
**Address** 7896 Louviers Blvd., Louviers, Colorado  
**Date** 12/08/2020

### Notice

The Board of Directors will be holding an open public meeting on Tuesday, December 8, 2020 at 6:30 pm to discuss District rates, fees and charges for water and/or sanitation service. Notice of meeting can be found here: <https://louvierswsd.colorado.gov/>

## Current District Mill Levy

**Mills** 20.795

## Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

**Amount(\$)** 57684

## Date of Next Regular Election

**Date** 05/03/2022

The district's research and retrieval fee is **30** per hour

**District Policy**

<https://louvierswsd.colorado.gov/sites/louvierswsd/files/CORA%20Res0001.pdf>

All requested documents shall be provided to requestors at a rate of \$30 per hour, after the first hour, plus \$0.25 per copied/scanned page, plus mailing & material expenses.

**District contact information for open records request:**

Sarah E E Shepherd

Names of District Board Members

**Board President**

**Name**

Matthew Collitt

**Contact Info**

PO Box 121 Louviers, CO 80131 303-482-1002

**Election**

**Yes**, this office will be on the next regular election ballot

**Board Member 2**

**Name**

Jake Kennedy

**Contact Info**

PO Box 121 Louviers, CO 80131 303-482-1002

**Election**

**No**, this office will not be on the next regular election ballot

**Board Member 3**

**Name**

Anderson R. Dunn IV

**Contact Info**

PO Box 121 Louviers, CO 80131 303-482-1002

**Election**

**Yes**, this office will be on the next regular election ballot

**Board Member 4**

**Name**

Nick Pepping

**Contact Info**

PO Box 121 Louviers, CO 80131 303-482-1002

**Election**

**Yes**, this office will be on the next regular election ballot

**Board Member 5**

**Name**

Rebecca Connet

**Contact Info**

PO Box 121 Louviers, CO 80131 303-482-1002

**Election**

**No**, this office will not be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State ([www.sos.state.co.us](http://www.sos.state.co.us)) and the website indicated below, if any.

**Website**

<https://louvierswsd.colorado.gov/>

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Sarah Shepherd Designated Election Official: PO Box 359, Littleton CO 80160 303-482-1002 info@ccrider.us

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

Sarah Shepherd Designated Election Official: PO Box 359, Littleton CO 80160 303-482-1002 info@ccrider.us

Notice Completed By

<b>Name</b>	Sarah Shepherd
<b>Company/District</b>	Louviers Water and Sanitation District
<b>Title</b>	District Manager
<b>Email</b>	sees@ccrider.us
<b>Dated</b>	12/14/2020