

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NOS. 1 & 4
NOTICE OF SPECIAL MEETING**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NOS. 1 & 4** of the Town of Castle Rock, Douglas County, State of Colorado, will hold a special meeting on Monday, November 4, 2019 at 2:30 p.m. at 5750 DTC Parkway, Suite 210, Greenwood Village, Colorado, for the purpose of conducting such business as may come before the Board. This meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:
CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT
NOS. 1 & 4

/s/ Denise Denslow
District Manager

Agenda

- I. Call to Order/Declaration of Quorum
- II. Director Conflict of Interest Disclosures
- III. Approval of Agenda
- IV. Review and Approve Minutes of the November December 3, 2018 Special Meeting
- V. Discuss Board Vacancies
 - a. Appointment of Kelly Goodnough
 - b. Administer Oath of Office
 - c. Consider Election of Officers
- VI. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet
- VII. Legal Matters
 - A. Resolution No. 2019-11-01, 2020 Joint Annual Administrative Resolution (enclosed); Discussion regarding Quinquennial Report to Town of Castle Rock July 1, 2020
 - B. Resolution No. 2019-11-02, Joint Resolution Calling May 5, 2020 Election

- C. Legislative Update
- D. Ratification of 2018 Annual Reports
- VIII. Financial Items
 - A. Review and Accept Financial Statements and Property Tax Reconciliation
 - B. Review and Ratify and/or Approve Claims
 - C. Conduct Public Hearings on 2019 Budget Amendments; Consider Adoption of Resolution Nos. 2019-11-03 (District No. 1) and 2019-11-03 (District No. 4) to Amend 2019 Budgets (if needed)
 - D. Conduct Public Hearings on 2020 Budgets, Appropriation of Funds for Expenditures and Certification of Mill Levies
 - 1. Consider Adoption of Resolution Nos. 2019-11-04 (District No. 1) and 2019-11-04 (District No. 4) Adopting the 2020 Budgets, Appropriating Funds and Expenditures, and Certifying Mill Levies
 - E. Review and Consider Approval of Engagement Letter from Dazzio & Associates, P.C. for 2019 Audit Services for District No. 1
 - F. Ratification of 2018 Audit (District No. 1) and 2018 Audit Exemption (District No. 4)
 - G. Review and Consider Approval of District No. 1 Fixed Fees Addendum
- IX. Items from the Manager
- X. Other Business
 - A. Discussion Regarding Payment of 2015 Bonds and District No. 3's Obligations to Pay Debt Service
 - B. Executive Session to receive legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations pursuant to C.R.S., §24-6-402(4)(b) and (e).
- XI. Adjournment