NOTICE OF SPECIAL MEETING

**CANTERBERRY CROSSING METROPOLITAN DISTRICT II**

# DOUGLAS COUNTY, COLORADO

NOTICE IS HEREBY GIVEN that the Board of Directors of Canterberry Crossing Metropolitan District II, Douglas County, Colorado, will hold a special meeting on Wednesday, the 21st day of October, 2019 at 6:00 p.m., at Parker Station, 2nd Floor, 19751 E. Mainstreet, Parker, Colorado, to conduct any business which may come before the Board. This meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**CANTERBERRY CROSSING** **METROPOLITAN DISTRICT II**

**DOUGLAS COUNTY, COLORADO**

By: /s/ Joseph Blahovec

Secretary

Posted at three public places within the District, and at the office of the Douglas County Clerk and Recorder, not less than 3 days prior to the meeting.

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Agenda:

1. Call to Order
2. Review and Approve Agenda/Meeting Location/Conflict of Interest Disclosures
3. Public Commernt
4. Consent Agenda
   1. Review and Approve February 26, 2019 Regular Meeting Minutes
   2. Ratify Approval of Minutes of August 27, 2018 Work Session
   3. Approval and Filing of 2018 Audit
   4. Approve Engagement of Simmons & Wheeler P.C. for Preparation of 2019 Audit
   5. Authorize the District Manager to Execute the 2019 Audit Engagement Letter with Simmons & Wheeler, P.C.
   6. Ratify Appointment of District Accountant to Prepare 2020 Budget

5. Financial Matters

a. Review and Consider Acceptance September 30, 2019 Unaudited Financial Statements and Cash

Position Report

b. Ratify Claims in the Amount of $43,448.04 and Approve Director Fees

c. Consider Appointing District Accountant to Prepare 2021 Budget

d. Other

6. Public Hearings – 2019 Budget Amendment (if needed) and 2020 Budget

a. Conduct Public Hearing on Proposed Amendment to the 2019 Budget (if needed)

b. Conduct Public Hearing on the Proposed 2020 Budget

7. Action Items

a. Resolution No. 2019-10-\_\_ to Amend 2019 Budget (if needed)

b. Resolution No. 2019-10-\_\_, to Adopt the 2020 Budget and Appropriate Sums of Money

c. Discuss and Consider Adoption of Resolution No. 2019-10-\_\_ Authorizing Adjustment of the District

Mill Levy in Accordance with the Colorado Constitution Article X, Section 3

d. Resolution No. 2019-10-\_\_, to Set Mill Levies

e. Resolution No. 2019-10-\_\_, Adopting the Recreation Center Fees and Approving the Recreation Center

Budget for the 2020 Calendar and Fiscal Year, as Set by The Villages of Parker Master Association, Inc.

d/b/a Canterberry Crossing Master Association

f. Consider Authorizing the District Accountant to Prepare and Sign the DLG-70 Mill Levy Certification

Form for Certification to the Board and County Commissioners and Other Interested Parties

g. Discuss New Legislation Regarding Posting Meeting Notices and Establishment of a District Website

h. Resolution No. 2019-10-\_\_, Establishing 2020 Meeting Dates, Locations and Posting Locations

i. Discuss Establishment of a District Website Through the Statewide Internet Portal Authority of the State

of Colorado (“SIPA”) and Consider Approving the Eligible Governmental Entity Agreement with SIPA

and Authorize all Actions Necessary with the Establishment of the District Website

8. Manager Items

1. Conservation Trust Fund Project Update

b. Discuss Insurance Renewal, Insurance Schedules, and Statutory Requirement for Position

Schedule Bond

1. Discuss Transparency Notice Reporting Requirements and Mode of Eligible Elector

Notification for 2020

d. Confirm Quorum for next meeting, the Annual Meeting – February 25, 2020

e. Other

9. Attorney Items

a. Review and Consider Adoption of Resolution 2019-10-\_\_ Calling May 5, 2020 Election for Directors,

Appointing Designated Election Official (“DEO”) and Authorizing DEO to Perform all Tasks

Required for the Conduct of a Mail Ballot Election. Self -Nomination Forms are Due by February

28, 2020.

10. Board Member Items

a. Other

11. Adjournment