

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NOS. 1 & 4
NOTICE OF SPECIAL MEETING**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NOS. 1 & 4** of the Town of Castle Rock, Douglas County, State of Colorado, will hold a special meeting on Monday, December 3, 2018 at 10:00 a.m. at 5750 DTC Parkway, Suite 210, Greenwood Village, Colorado, for the purpose of conducting such business as may come before the Board. This meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:
CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT
NOS. 1 & 4

/s/ Denise Denslow
District Manager

Agenda

- I. Call to Order/Declaration of Quorum
- II. Director Conflict of Interest Disclosures
- III. Approval of Agenda
- IV. Review and Approve Minutes of the November 30, 2017 Special Meeting (enclosed)
- V. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet
- VI. Legal Matters
 - A. Resolution No. 2018-12-01, 2018 Joint Annual Administrative Resolution
 - B. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services
- VII. Financial Items
 - A. Review and Accept Financial Statements and Property Tax Reconciliation
 - B. Review and Approve Current Claims
 - C. Conduct Public Hearings on 2018 Budget Amendments; Consider Adoption of Resolution Nos. 2018-12-02 (District No. 1) and 2018-12-03 (District No. 4) to Amend 2018 Budgets (if needed)

- D. Conduct Public Hearings on 2019 Budgets, Appropriation of Funds for Expenditures and Certification of Mill Levies
 - 1. Consider Adoption of Resolution Nos. 2018-12-04 (District No. 1) and 2018-12-05 (District No. 4) Adopting the 2018 Budgets, Appropriating Funds and Expenditures, and Certifying Mill Levies
- E. Review and Consider Approval of Engagement Letter from Simmons & Wheeler, P.C. for 2018 Audit Services for District No. 1
- F. Other
- VIII. Items from the Manager
- IX. Other Business
- X. Adjournment