

# COLLINS COCKREL & COLE

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October 4, 2017

**VIA E-FILE**

Clerk of the Court  
Douglas County Justice Center  
4000 Justice Way, Suite 2009  
Castle Rock, CO 80109

**Re: Consolidated Bell Mountain Ranch Metropolitan District  
Civil Action No. 85CV202**

Dear Sir or Madam:

Enclosed for filing in the above-referenced District file is the Oath of Office for Amy L. Matzen who was recently appointed to the Board of Directors of the District to serve until the next regular election in May 2018. At the May 2018 election, Ms. Matzen will be eligible to run for the remaining two years of a four-year term expiring in May 2020.

The bond for the Directors and Treasurer of the District previously filed remains in full force and effect. I have attached a copy of the Insurance Certificate for your information. If you have any questions, please contact me.

Sincerely,



Crystal Schenck  
Paralegal

/cs

Enclosures

cc: Division of Local Government  
Douglas County Clerk and Recorder

{00585162.DOCX / }

DISTRICT COURT, DOUGLAS COUNTY,  
STATE OF COLORADO

Court Address: Douglas County Justice Center  
4000 Justice Way, Suite 2009  
Castle Rock, CO 80109

Phone Number: 303-663-7200

IN RE THE MATTER OF CONSOLIDATED BELL  
MOUNTAIN RANCH METROPOLITAN DISTRICT

Timothy J. Flynn  
Collins Cockrel & Cole  
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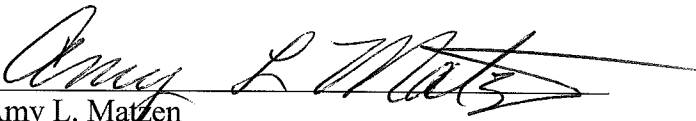
**▲ COURT USE ONLY ▲**

Case No.: 85CV202

Div.:                  Ctrm.:

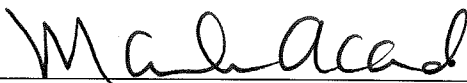
**OATH OF OFFICE**

I, Amy L. Matzen, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Consolidated Bell Mountain Ranch Metropolitan District upon which I am about to enter.

  
Amy L. Matzen

STATE OF COLORADO                     )  
  ) ss.  
COUNTY OF DOUGLAS                 )

Subscribed and sworn to before me this 5 day of September, 2017, by Amy L. Matzen.

  
Person authorized to administer oaths (County Clerk and Recorder, Clerk of the Court, Notary Public, Chairman of the Board or any other person authorized to administer oaths)

Title: Chair

My commission expires: \_\_\_\_\_

**CONSOLIDATED BELL MOUNTAIN RANCH METROPOLITAN DISTRICT  
COUNTY OF DOUGLAS, COLORADO  
CERTIFICATE OF APPOINTMENT  
TO BOARD OF DIRECTORS  
FOR  
AMY L. MATZEN**

I, Marlene Accardo, President of the Board of Directors of the Consolidated Bell Mountain Ranch Metropolitan District, of the County of Douglas, State of Colorado, hereby certify that at a regular meeting of the Board of Directors of the Consolidated Bell Mountain Ranch Metropolitan District held September 5, 2017, at Lowell Ranch, 2330 S. 1-25, Castle Rock, CO 80104, at 6:30 p.m., the Board determined that a vacancy had occurred on the Board of Directors of the District, that it was necessary to appoint a new Director to act until the next regular election of the District, that nominations were open for appointment of a new Director, and that upon unanimous vote there was appointed to the Board the following qualified elector of the District to act until the next regular election of the District:

Name: Amy L. Matzen  
Mailing Address: 3697 Bell Mountain Drive  
Castle Rock, CO 80104

CONSOLIDATED BELL MOUNTAIN  
RANCH METROPOLITAN DISTRICT

By: Marlene Accardo  
Marlene Accardo, President



**Colorado Special Districts Property and Liability Pool  
Comprehensive Crime Certificate Holder Declaration**

**Master Coverage Policy Number:** CCP0037259

**Certificate Number:** 29C60320-849

**Coverage Period:** 1/1/2016 Until Cancelled

**Billing Period:** 1/1/2016 to 1/1/2017

**Named Member:**

Consolidated Bell Mountain Ranch Metropolitan District  
c/o CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, CO 80111

**Broker of Record:**

T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Englewood, CO 80112

**Covered ERISA Plan:**

**Covered Designated Agent(s):**

**Coverage, Limits of Insurance and Deductibles**

**Limits**

**Public Employee Dishonesty Coverage:**

\$5,000

- Limit is Per Loss
- Faithful Performance of Duty
- Officers, Directors, and Trustees
- Welfare and Pension Plan ERISA Compliance if Covered Plan is shown on application
- Volunteer Workers as Employees

**Forgery or Alteration Coverage:**

\$5,000

**Theft, Disappearance, and Destruction Coverage:**

Inside Premises

\$5,000

Outside Premises

\$5,000

**Computer and Funds Transfer Fraud Coverage:**

\$5,000

**Debit, Credit or Charge Card Forgery Coverage:**

\$5,000

**Money Orders and Counterfeit Paper Currency Coverage:**

\$5,000

**Crime Deductible:** \$100

**Contribution:** \$133.31

**Policy Forms:**

- CR 00260506 Government Crime Policy
- CR 25070300 Include Specified Directors or Trustees on Committee as Employees
- CR 25080300 Include Specified Non-Compensated Officers as Employees
- CR 25090300 Include Volunteer Workers as Employees
- CR 25190506 Add Faithful Performance of Duty
- CR 25120300 Include Treasurers or Tax Collectors as Employees
- CR 02151104 Colorado Changes
- CR 25200300 Debit, Credit or Charge Card Forgery

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Master Comprehensive Crime Policy. This Certificate represents only a brief summary of coverages. Please refer to the Master Policy Document for actual coverage, terms, conditions, and exclusions.**

Countersigned by: \_\_\_\_\_



Authorized Representative

Friday, November 13, 2015